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**EXECUTIVE BOARD SPECIAL MEETING**  
**Monday, February 5, 2018 -- 2:30 PM - 4:30 PM**  
**Online and In-Person**

**Mission:** We connect all New Jersey's libraries to each other and the resources they need to serve their communities.

**Tagline:** Connection. Community. Opportunity.

**AGENDA**

**CALL TO ORDER (5 minutes)**

Statement of Compliance with Open Public Meetings Act – Kimberly Paone, President  
Welcome Guests  
Purpose of the Meeting  
Review ongoing problems with delivery  
Take action on next steps for delivery  
Hear from the membership

**UNFINISHED BUSINESS (15 minutes)**

Delivery Update -- Kathy Schalk-Greene, Executive Director [Update]

**PUBLIC COMMENT (50 minutes)**

Meeting norms for communication  
Respectful of all  
Managing input in a face-to-face and online environment  
Microphone available to in-person attendees (come up when called)  
Microphone available to Executive Board members attending virtually  
Chat Room available to all other online attendees  
Alternate between in-person attendees and Chat Room  
3-minute time limit per person in order to hear from many  
If your question has already been asked, please don't duplicate  
Questions will be answered in the Board Response section

**BOARD RESPONSE TO PUBLIC COMMENT (20 minutes)**

**NEW BUSINESS (30 minutes)**

Delivery Next Steps – Kathy Schalk-Greene [Executive Session]  
Delivery Next Steps – Kimberly Paone [Action]  
Policy on Sharing Board Documents -- Kimberly Paone [Action]

**ADJOURNMENT**