TECH TRAINING TIPS
PLAN YOUR WORK, WORK YOUR PLAN

TITLES & DESCRIPTION

Brief

Detailed

Include Class Length

OBJECTIVES

Clear

Specific

Results Oriented

VISUAL AIDS
Provide Focus
Improve Retention
Keep Trainer on Plan
Reliability

CHALLENGES
Acknowledge
Redirect
Free Parking

EVALUATION

Worth It

Learning Tool

Better Meet the Needs of Students

PRACTICE
PRACTICE
PRACTICE

TRAIN YOUR BRAIN

LibraryLinkNJ: (http://librarylinknj.org/ce) In addition to programs such as Tech Speed Dating, LibraryLink offers classes, on-site/on-demand training, LYNDA.com, Training Express Videos, Drupal, Facebook Forums, Presentations.

The New Jersey State Library: Mobile Device Discovery Program allows you access to the latest tablets and e-reading devices. (http://lll.njstatelib.org/mobile_device_discovery_program)

NJLA: (http://njla.org/) The annual conference provides a wealth of learning opportunities, as does active participation in the sections. For technology, the Emerging Technology section and Reference Section will help you keep your technology knowledge and skills up to date.

WebJunction: (http://www.webjunction.org/) Their mission is to promote learning for all library staff. There is a great deal of free information on technology in libraries and best practices. Many training courses and events are free, but there are charges for many as well.

TechSoup: (http://www.techsoup.org) Their goal is to connect non-profits and libraries with tech products and services. The 'Articles and How-Tos' and Newsletters are great ways to keep up with technology trends in libraries.

Company Specific: If you are in need of Microsoft training, I recommend you follow Eric Ligman's blog which will provide you with information on more resources than you could possibly need (http://blogs.msdn.com/b/mssmallbiz/). Google has a certification program that is amazing (http://edutraining.googleapps.com/).

$$Lynda.com: (http://www.lynda.com/) You name it, they have a course for it. This is a terrific resource, but there is a fee and it is not small.