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 Kathy Schalk-Greene, Executive Director Kathy@librarylinknj.org

EXECUTIVE BOARD MEETING
 Thursday, July 21, 2016
 In Person at LibraryLinkNJ Office – 2:30 p.m. start time

MINUTES

EXECUTIVE BOARD

Present

Adele Puccio
 Cathy Boss
 Candice Brown
 Steve Chudnick
 Janice Cooper
 Heather Craven
 Ranjna Das
 Tanya Finney Estrada
 Michelle McGreivey
 Kimberly Paone
 Rick Vander Wende
 Anne Wodnick

Absent

Karen Brodsky
 Lynn Pascale
 Irene Sterling

Also Attending

Kathy Schalk-Greene, Executive Director
 Joanne Roukens, Assistant Director
 Michelle Stricker, New Jersey State Library

CALL TO ORDER

The meeting was called to order at 2:05 p.m. by President Candice Brown, who announced that the meeting was in compliance with the Open Public Meetings Act.

Anne Wodnick, presented the Reorganization Committee’s recommendation for FY17 Board officers and committee appointments. Anne Wodnick moved to accept the new slate. Michelle McGreivey seconded the motion, which passed unanimously. The approved list follows:

LIBRARYLINKNJ EXECUTIVE BOARD OFFICERS FOR FY17 – Updated 7/21/16

Position	Name	Library
President	Kimberly Paone	Matawan-Aberdeen PL
Vice President	Steven Chudnick	Brookdale Community College
Secretary	Lynn Pascale	Collingwood Middle/High School
Treasurer	Rick Vander Wende	Waldwick Public Library
Assistant Treasurer	Michelle McGreivey	Hoboken Junior Senior High School

LIBRARYLINK NJ BOARD COMMITTEES FOR FY 2017**Finance Committee (Composition defined in Bylaws)**

Position	Name	Library
Vice President	Steven Chudnick	Brookdale Community College
Treasurer	Rick Vander Wende	Waldwick Public Library
Assistant Treasurer	Michelle McGreivey	Hoboken Junior Senior High School

Personnel Committee

Position	Name	Library
Committee Chair	Candice Brown	Clifton Public Library
Committee Member	Ranjna Das	Burlington County Library
Committee Member	Tanya Finney Estrada	Waterford Township Library
Committee Member	Janice Cooper	Northern Valley Regional High School Library

Nominations Committee

Position	Name	Library
Committee Chair	Steve Chudnick	Brookdale Community College
Committee Member	Lynn Pascale	Collingwood Middle/High School
Committee Member	Karen Brodsky	Library of the Chathams

Membership Committee

Position	Name	Library
Committee Chair	Irene Sterling	Lay Representative
Committee Member	Tanya Finney Estrada	Waterford Township Library
Committee Member	Karen Brodsky	Library of the Chathams

Strategic Planning Committee

Position	Name	Library
Committee Chair	Heather Craven	County College of Morris
Committee Member	Michelle McGreivey	Hoboken Junior Senior High School
Committee Member	Janice Cooper	Northern Valley Regional High School
Committee Member	Irene Sterling	Lay Representative
Committee Member	Ranjna Das	Burlington County Library
Committee Member	Candice Brown	Clifton Public Library

Reorganization Committee

Position	Name	Library
Committee Chair	Anne Wodnick	Gloucester County Library
Committee Member	Cathy Boss	Jersey Shore University Medical Center
Committee Member	Adele Puccio	Bloomfield Public Library

Bylaws Ad Hoc

Position	Name	Library
Committee Chair	Adele Puccio	Bloomfield Public Library
Committee Member	Anne Wodnick	Gloucester County Library
Committee Member	Cathy Boss	Jersey Shore University Medical Center
Committee Member	Heather Craven	County College of Morris

Newly elected Board President Kimberly Paone acknowledged and commended outgoing Board President Candice Brown for her work on behalf of the LibraryLinkNJ Board during FY15 and FY16.

APPROVAL OF MINUTES

Janice Cooper presented the minutes of the June 16, 2016 board meeting and moved for approval. Michelle McGreivey seconded the motion, which passed.

TREASURER'S REPORT

Assistant Treasurer Michelle McGreivey, presented the May 2016 Report of Investments and moved to accept. Candice Brown seconded the motion, which passed. The report was filed for audit.

REPORT OF THE STATE LIBRARY

Michele Stricker presented a written report from the State Library.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Kathy Schalk-Greene reported on the following issues:

Economic Savings through Resource Sharing

- **Delivery** met with Dynamex senior staff on June 8 to review current operations and established a meeting of the Delivery Task Force for July 27.

Advocacy, Collaboration, and Partnerships

- **Advocacy.** Kathy Schalk Greene attended the NJLA Public Policy meeting on June 17. She was appointed to the NJLA Public Policy Committee for 2016-17.
- **Collaboration and Partnerships**
 - Officers and staff from NJLA, NJASL, the State Library and LLNJ met at the Piscataway Public Library to review the impact of the Every Student Succeeds Act (ESSA) on schools and school media centers. Joanne Roukens represented LLNJ.
 - Kathy attended the VALE Members Council on June 9 at which time FY17 budget was approved without VALID funding. VALE voted to return to LLNJ the \$40,000 given to support the project.
 - Kathy attended a conference call on June 13 organized by Michelle Stricker at the State Library bringing together mental health and library communities to discuss joint training for library staff.

- Kathy met with NJ State Librarian Mary Chute on June 16 to discuss future plans for the State Library and LLNJ.
- Projects.
 - *Makerspace Next Steps* were highlighted activities. Highlights were discussed.
 - *MentorNJ*. Mi Sun Lyu and the team continue working to promote MentorNJ and plan Fall 2016 programs.
 - *Diversity Resources Online*. Mi-Sun Lyu continues to administer the site.
 - *Project Management Project*. Mi-Sun Lyn will start work on the project implementation in June.

Knowledge, Skills and Professional Growth

- **Continuing Education.** Joanne Roukens reported on the continuing education offerings and activities for members.
- **CE Workshops Attended.** Workshops attended by Kathy Schalk Greene were highlighted.

Innovation and Reinvention.

- Mi-Sun Lyu continues to maintain the website and will make updates as necessary.
- Social Media Management activities were reported by Sophie Brookover.
- She also fine-tuned a Wufoo form for developing an intake Process.

Other Activities

- Additional Staff Activities were reported.

Steve Chudnick moved to accept the Executive Director’s Report. Cathy Boss seconded the motion, which passed.

CORRESPONDENCE

- Draft Position Statement on the Role of Effective School Library programs in the Every Student Succeeds Act of 2015. Steve Chudnick motioned that LibraryLinkNJ supports the letter as long as NJASL passed it without any major changes. Heather Craven. Seconded the motion, which passed.
- Email from James Lonergan regarding Regional Library Cooperative Regulations. Anne Wodnick moved to support this email. Candice Brown seconded the motion, which passed.

UNFINISHED BUSINESS

- There was no unfinished business.

NEW BUSINESS

- **Code of Ethics** was reviewed for new board members.
- **Consultant for Strategic Plan.** Candice Brown moved to hire a consultant to assist with preparation of the Strategic Plan at a cost not to exceed \$20,000. Michelle McGreivey seconded the motion, which passed.

AGENDA ITEMS FOR NEXT MEETING (Webcast – September 22, 2016)

Review Board Calendar.
Strategic Plan
Regulations

ADJOURNMENT

Janice Cooper moved to adjourn the meeting. Steve Chudnick seconded the motion, which passed. The meeting was adjourned at 3:25 p.m.

Respectfully submitted,

Kathy Schalk-Greene, Executive Director