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Kathy Schalk-Greene, Executive Director [Kathy@librarylinknj.org](mailto:Kathy@librarylinknj.org)

EXECUTIVE BOARD MEETING  
Thursday October 18, 2018  
Online – LLNJ Office, 2:30 p.m. start time

MINUTES

EXECUTIVE BOARD

**Present**

Phillip Berg  
Cathy Boss  
John Bonney  
Chris Carbone  
Steve Chudnick  
Ranjna Das  
Tanya Finney Estrada  
Bonnie Lafazan  
Deborah Magnan  
Laurie Matassa  
Michele McGreivey  
Jennifer Podolsky  
Adele Puccio  
Irene Sterling  
Rick Vander Wende

**Absent**

**Also Attending**

Kathy Schalk-Greene, Executive Director  
Joanne Roukens, Assistant Director  
Sophie Brookover, LibraryLinkNJ

**CALL TO ORDER**

The meeting was called to order at 2:41 p.m. by President Ranjna Das, who announced that the meeting was in compliance with the Open Public Meetings Act.

**APPROVAL OF MINUTES**

John Bonney presented the October 18, 2018 minutes. Jennifer Podolsky seconded the motion, which passed.

**AUDITORS REPORT PRESENTED**

- Andy Silverstein presented the Audit Report for FY2018. Rick Vander Wende moved to accept the report. Michele McGreivey seconded the motion, which passed with one abstention.
- Federal Form 990 was made available to the Executive Board.

## **TREASURER'S REPORT**

Treasurer Rick Vander Wende, moved the September 2018 Report of Expenditures. John Bonney seconded the motion which passed. Treasurer Rick Vander Wende, moved the September 2018 Report of Investments. Tanya Finney Estrada seconded the motion which passed. The reports were filed for audit.

## **REPORT OF THE STATE LIBRARY**

The New Jersey State Library presented a written report.

## **REPORT OF THE EXECUTIVE DIRECTOR**

Executive Director Kathy Schalk-Greene reported on the following issues:

### **Economic Savings through Resource Sharing**

#### *Delivery*

- Estimated delivery cost-share invoices sent to 406 libraries.

### **Organizational Development for LLNJ and Our Members Development**

- NJLA Meeting
- Advocacy Task Force

### **Other Activities in Support of LLNJ**

Staff Activities were listed.

Jennifer Podolsky moved to accept the Executive Director's Report. Bonnie Lafazan seconded the motion, which passed.

## **CORRESPONDENCE**

- Resignation of Cathy Boss from LibraryLink Board. She is retiring and we wish her well.

## **NEW BUSINESS**

- Adele Puccio moved to go into Executive Session, Irene Sterling seconded the motion, which passed.
- Chris Carbone moved to exit Executive Session, Jennifer Podolsky seconded. The motion was passed.
- Rick Vander Wende moved to allocate \$112,593.82 for a severance package subject to available funds based on a policy development by the Personnel Committee. Adele Puccio seconded the motion, which passed.

## **AGENDA ITEMS FOR NEXT MEETING**

Online Executive Board Meeting, November 15, 2018.

## **ADJOURNMENT**

Rick Vander Wende moved to adjourn the meeting. Deborah Magnan seconded the motion, which passed. The meeting was adjourned at 4:23 p.m.

Respectfully submitted,

John Bonney, Secretary