



44 Stelton Road, Suite 330 TEL: 732-752-7720 or 866-505-5465 librarylinknj.org
Piscataway, NJ 08854 FAX: 732-752-7785 or 800-793-8007
Kathy Schalk-Greene, Executive Director Kathy@librarylinknj.org

EXECUTIVE BOARD MEETING
Thursday, December 20, 2018
Online – LLNJ Office, 2:30 p.m. start time

MINUTES

EXECUTIVE BOARD

Present

Phillip Berg
John Bonney
Chris Carbone
Steve Chudnick
Tanya Finney Estrada
Bonnie Lafazan
Deborah Magnan
Laurie Matassa
Michelle McGreivey
Jennifer Podolsky
Elizabeth Sosnowski
Irene Sterling
Adele Puccio
Rick Vander Wende

Absent

Ranjna Das

Also Attending

Kathy Schalk-Greene, Executive Director
Joanne Roukens, Assistant Director
Sophie Brookover, LibraryLinkNJ
Mi-Sun Lyu, LibraryLinkNJ
Kathleen Moeller-Pfeifer, NJ State Library
Mary Chute, NJ State Library

CALL TO ORDER

The meeting was called to order at 2:31 p.m. by Vice President Steve Chudnick, who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

Secretary John Bonney presented the December 5, 2018 minutes. Irene Sterling seconded the motion, which passed with 3 abstentions.

TREASURER'S REPORT

Rick Vander Wende, Treasurer, moved the November 2018 Report of Expenditures, Tanya Finney Estrada seconded the motion which passed. Rick Vander Wende, Treasurer, moved the November 2018 Report of Investments, Adele Puccio seconded the motion which passed. The reports were filed for audit.

REPORT OF THE STATE LIBRARY

The New Jersey State Library did not present a report.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Kathy Schalk-Greene reported on the following issues:

Economic Savings through Resource Sharing

Delivery

- Because of the cost share a number of high schools have dropped out of the delivery.

Advocacy, Collaboration, and Partnerships

Advocacy

- Kathy attended the NJLA Public Policy Meeting on 11/2

Projects

- MentorNJ
- The MentorNJ Task Force is working on promo pieces for the Small meet-ups and the job shadowing program.
- The MentorNJ Task Force has agreed to join a conference call with the Leadership Development Division of Maryland Library Association.
- The Task Force met online to discuss plans for 2019
- The Task Force was informed that the State Library funded the total FY19 MentorNJ budget of \$10,000.00

DO-IT Conference

- Thursday, November 8, 2018
- Them: "OUR LIBRARIES SHOULD HAVE LESS BARRIERS AND MORE INCLUSION. LET'S DO IT TOGETHER"
- Mi-Sun worked with Carol and Sam as they prepared the conference materials
- NJLA D&O Section leadership shared that the conference went successfully

Diversity Resources Online

- Mi-Sun worked with the D&O Section Leadership and other sponsors

Knowledge, Skills and Professional Growth

CE Team

- Webinars Scheduled recently completed or in Progress
- Face to Face events – none took place
- Sophie continues to supervise the Readers' Advisory Round Table
- CE Sponsorship of other organizations
- Onsite, On-Demand Staff Development Program
- Social Media Consultations

Innovation and Reinvention

- Website Report
- Other IT
- Social Media Management
- E-Update Management

Organizational Development for LLNJ and Our Members Development

- Personnel Committee' November 1, November 5
- Advocacy Task Force, November 5
- Delivery Task Force, November 15
- Genova Burns, Avi Klein call, November 26
- Kivvit Calls, November 27
- Staff Team Meeting, November 28

Other Activities in Support of LLNJ

- Staff Activities were listed.

Rick Vander Wende moved to accept the Executive Director's Report. Irene Sterling seconded the motion, which passed.

CORRESPONDENCE

- There was no correspondence

UNFINISHED BUSINESS

- At 2:42 pm John Bonney moved to go into Executive Session, Rick Vander Wende seconded the motion, which passed.
- At 3:17 pm Jennifer Podolsky moved to exit Executive Session, Irene Sterling seconded. The motion was passed.

NEW BUSINESS

- Jennifer Podolsky moved to accept the severance formula using annual figures, Irene Sterling seconded the motion which passed with one no vote.

AGENDA ITEMS FOR NEXT MEETING

Online Executive Board Meeting, January 17, 2019.

ADJOURNMENT

Jennifer Podolsky moved to adjourn the meeting. Tanya Finney Estrada seconded the motion, which passed. The meeting was adjourned at 4.33 p.m.

Respectfully submitted,

John Bonney, Secretary