

# New Jersey Interlibrary Delivery System

## JANUARY 2011

**LIBRARY NAME:** \_\_\_\_\_

**DELIVERY ID:** \_\_\_\_\_ **CONTACT EMAIL:** \_\_\_\_\_

**This log is to be filled in by the LIBRARY's staff!!!**

\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\*

| DAY OF MONTH | INITIALS OF DRIVER            | ITEMS SENT |
|--------------|-------------------------------|------------|
| S/S          |                               |            |
| 3            |                               |            |
| 4            |                               |            |
| 5            |                               |            |
| 6            |                               |            |
| 7            |                               |            |
| S/S          |                               |            |
| 10           |                               |            |
| 11           |                               |            |
| 12           |                               |            |
| 13           |                               |            |
| 14           |                               |            |
| S/S          |                               |            |
| 17           | <i>MARTIN LUTHER KING DAY</i> |            |
| 18           |                               |            |
| 19           |                               |            |
| 20           |                               |            |
| 21           |                               |            |
| S/S          |                               |            |
| 24           |                               |            |
| 25           |                               |            |
| 26           |                               |            |
| 27           |                               |            |
| 28           |                               |            |
| S/S          |                               |            |
| 31           |                               |            |
|              |                               |            |

**TOTALS:**

- **Make sure library's name is on the form; PLEASE TALLY TOTALS at the end of the month**
- Maintain local file of this statistics sheet for 12-months (rolling).
- **Total the delivery statistics at the end of the month and submit them online no later than the 10th of the following month.** Please read the new requirements for reporting your monthly delivery statistics online at: <http://librarylinknj.org/content/delivery#log>
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# New Jersey Interlibrary Delivery System

## FEBRUARY 2011

**LIBRARY NAME:** \_\_\_\_\_

**DELIVERY ID:** \_\_\_\_\_ **CONTACT EMAIL:** \_\_\_\_\_

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\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\*

| DAY OF MONTH | INITIALS OF DRIVER     | ITEMS SENT |
|--------------|------------------------|------------|
| S/S          |                        |            |
| 1            |                        |            |
| 2            |                        |            |
| 3            |                        |            |
| 4            |                        |            |
| S/S          |                        |            |
| 7            |                        |            |
| 8            |                        |            |
| 9            |                        |            |
| 10           |                        |            |
| 11           |                        |            |
| S/S          |                        |            |
| 14           |                        |            |
| 15           |                        |            |
| 16           |                        |            |
| 17           |                        |            |
| 18           |                        |            |
| S/S          |                        |            |
| 21           | <i>PRESIDENTS' DAY</i> |            |
| 22           |                        |            |
| 23           |                        |            |
| 24           |                        |            |
| 25           |                        |            |
| S/S          |                        |            |
| 28           |                        |            |
|              |                        |            |

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# New Jersey Interlibrary Delivery System

## MARCH 2011

**LIBRARY NAME:** \_\_\_\_\_

**DELIVERY ID:** \_\_\_\_\_ **CONTACT EMAIL:** \_\_\_\_\_

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\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\*

| DAY OF MONTH | INITIALS OF DRIVER | ITEMS SENT |
|--------------|--------------------|------------|
| S/S          |                    |            |
| 1            |                    |            |
| 2            |                    |            |
| 3            |                    |            |
| 4            |                    |            |
| S/S          |                    |            |
| 7            |                    |            |
| 8            |                    |            |
| 9            |                    |            |
| 10           |                    |            |
| 11           |                    |            |
| S/S          |                    |            |
| 14           |                    |            |
| 15           |                    |            |
| 16           |                    |            |
| 17           |                    |            |
| 18           |                    |            |
| S/S          |                    |            |
| 21           |                    |            |
| 22           |                    |            |
| 23           |                    |            |
| 24           |                    |            |
| 25           |                    |            |
| S/S          |                    |            |
| 28           |                    |            |
| 29           |                    |            |
| 30           |                    |            |
| 31           |                    |            |

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# New Jersey Interlibrary Delivery System

## MAY 2011

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**DELIVERY ID:** \_\_\_\_\_ **CONTACT EMAIL:** \_\_\_\_\_

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\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\*

| DAY OF MONTH | INITIALS OF DRIVER  | ITEMS SENT |
|--------------|---------------------|------------|
| S/S          |                     |            |
| 2            |                     |            |
| 3            |                     |            |
| 4            |                     |            |
| 5            |                     |            |
| 6            |                     |            |
| S/S          |                     |            |
| 9            |                     |            |
| 10           |                     |            |
| 11           |                     |            |
| 12           |                     |            |
| 13           |                     |            |
| S/S          |                     |            |
| 16           |                     |            |
| 17           |                     |            |
| 18           |                     |            |
| 19           |                     |            |
| 20           |                     |            |
| S/S          |                     |            |
| 23           |                     |            |
| 24           |                     |            |
| 25           |                     |            |
| 26           |                     |            |
| 27           |                     |            |
| S/S          |                     |            |
| 30           | <i>MEMORIAL DAY</i> |            |
| 31           |                     |            |
|              |                     |            |

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# New Jersey Interlibrary Delivery System

## JUNE 2011

**LIBRARY NAME:** \_\_\_\_\_

**DELIVERY ID:** \_\_\_\_\_ **CONTACT EMAIL:** \_\_\_\_\_

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\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\*

| DAY OF MONTH | INITIALS OF DRIVER | ITEMS SENT |
|--------------|--------------------|------------|
| S/S          |                    |            |
|              |                    |            |
|              |                    |            |
|              |                    |            |
| 1            |                    |            |
| 2            |                    |            |
| 3            |                    |            |
| S/S          |                    |            |
| 6            |                    |            |
| 7            |                    |            |
| 8            |                    |            |
| 9            |                    |            |
| 10           |                    |            |
| S/S          |                    |            |
| 13           |                    |            |
| 14           |                    |            |
| 15           |                    |            |
| 16           |                    |            |
| 17           |                    |            |
| S/S          |                    |            |
| 20           |                    |            |
| 21           |                    |            |
| 22           |                    |            |
| 23           |                    |            |
| 24           |                    |            |
| S/S          |                    |            |
| 27           |                    |            |
| 28           |                    |            |
| 29           |                    |            |
| 30           |                    |            |

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# New Jersey Interlibrary Delivery System

## AUGUST 2011

**LIBRARY NAME:** \_\_\_\_\_

**DELIVERY ID:** \_\_\_\_\_ **CONTACT EMAIL:** \_\_\_\_\_

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\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\*

| DAY OF MONTH | INITIALS OF DRIVER | ITEMS SENT |
|--------------|--------------------|------------|
| S/S          |                    |            |
| 1            |                    |            |
| 2            |                    |            |
| 3            |                    |            |
| 4            |                    |            |
| 5            |                    |            |
| S/S          |                    |            |
| 8            |                    |            |
| 9            |                    |            |
| 10           |                    |            |
| 11           |                    |            |
| 12           |                    |            |
| S/S          |                    |            |
| 15           |                    |            |
| 16           |                    |            |
| 17           |                    |            |
| 18           |                    |            |
| 19           |                    |            |
| S/S          |                    |            |
| 22           |                    |            |
| 23           |                    |            |
| 24           |                    |            |
| 25           |                    |            |
| 26           |                    |            |
| S/S          |                    |            |
| 29           |                    |            |
| 30           |                    |            |
| 31           |                    |            |
|              |                    |            |

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# New Jersey Interlibrary Delivery System

## SEPTEMBER 2011

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| DAY OF MONTH | INITIALS OF DRIVER | ITEMS SENT |
|--------------|--------------------|------------|
|              |                    |            |
|              |                    |            |
|              |                    |            |
| 1            |                    |            |
| 2            |                    |            |
| S/S          |                    |            |
| 5            | LABOR DAY          |            |
| 6            |                    |            |
| 7            |                    |            |
| 8            |                    |            |
| 9            |                    |            |
| S/S          |                    |            |
| 12           |                    |            |
| 13           |                    |            |
| 14           |                    |            |
| 15           |                    |            |
| 16           |                    |            |
| S/S          |                    |            |
| 19           |                    |            |
| 20           |                    |            |
| 21           |                    |            |
| 22           |                    |            |
| 23           |                    |            |
| S/S          |                    |            |
| 26           |                    |            |
| 27           |                    |            |
| 28           |                    |            |
| 29           |                    |            |
| 30           |                    |            |

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# New Jersey Interlibrary Delivery System

## OCTOBER 2011

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| DAY OF MONTH | INITIALS OF DRIVER  | ITEMS SENT |
|--------------|---------------------|------------|
| S/S          |                     |            |
| 3            |                     |            |
| 4            |                     |            |
| 5            |                     |            |
| 6            |                     |            |
| 7            |                     |            |
| S/S          |                     |            |
| 10           | <i>COLUMBUS DAY</i> |            |
| 11           |                     |            |
| 12           |                     |            |
| 13           |                     |            |
| 14           |                     |            |
| S/S          |                     |            |
| 17           |                     |            |
| 18           |                     |            |
| 19           |                     |            |
| 20           |                     |            |
| 21           |                     |            |
| S/S          |                     |            |
| 24           |                     |            |
| 25           |                     |            |
| 26           |                     |            |
| 27           |                     |            |
| 28           |                     |            |
| S/S          |                     |            |
| 31           |                     |            |
|              |                     |            |
|              |                     |            |
|              |                     |            |

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# New Jersey Interlibrary Delivery System

## NOVEMBER 2011

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\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\*

| DAY OF MONTH | INITIALS OF DRIVER            | ITEMS SENT |
|--------------|-------------------------------|------------|
| S/S          |                               |            |
|              |                               |            |
| 1            |                               |            |
| 2            |                               |            |
| 3            |                               |            |
| 4            |                               |            |
| S/S          |                               |            |
| 7            |                               |            |
| 8            |                               |            |
| 9            |                               |            |
| 10           |                               |            |
| 11           | <i>VETERANS' DAY</i>          |            |
| S/S          |                               |            |
| 14           |                               |            |
| 15           |                               |            |
| 16           |                               |            |
| 17           |                               |            |
| 18           |                               |            |
| S/S          |                               |            |
| 21           |                               |            |
| 22           |                               |            |
| 23           |                               |            |
| 24           | <i>THANKSGIVING DAY</i>       |            |
| 25           | <i>DAY AFTER THANKSGIVING</i> |            |
| S/S          |                               |            |
| 28           |                               |            |
| 29           |                               |            |
| 30           |                               |            |
|              |                               |            |

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