

Instructions for Participating in the Spring FY18 LLNJ Keynote via Facebook Live

Welcome to our Facebook Live broadcast of Miguel Figueroa's keynote!

LLNJ Spring Membership Keynote on Wednesday, June 13, 2018, from 2:30 - 4:00 pm.

Important Points:

- Miguel's talk will be broadcast via our Facebook Page using Facebook Live Video
- This document includes instructions for updating your Facebook Notifications settings so that you will be alerted when the Live Video feed begins
- If you can't participate in real time, we will save the video to our Facebook Page, where it will be readily available for future viewing. We will also publicize a direct link to the video after the meeting
- Your Facebook Live videographer is Sophie Brookover
- There will be both video and audio of Miguel's talk, and we will post his slides to the [Membership Meeting Event Page](#) on our website
- As you watch -- in real time or later -- you will be able to submit comments and responses to Miguel's talk via the comments feature at the bottom of the video screen
- Sophie will be simultaneously listening to and live-tweeting Miguel's talk. She and Miguel will review your comments after the meeting is over.
- *Sophie will not be available to assist you with technical issues that day - either before or during Miguel's keynote.*

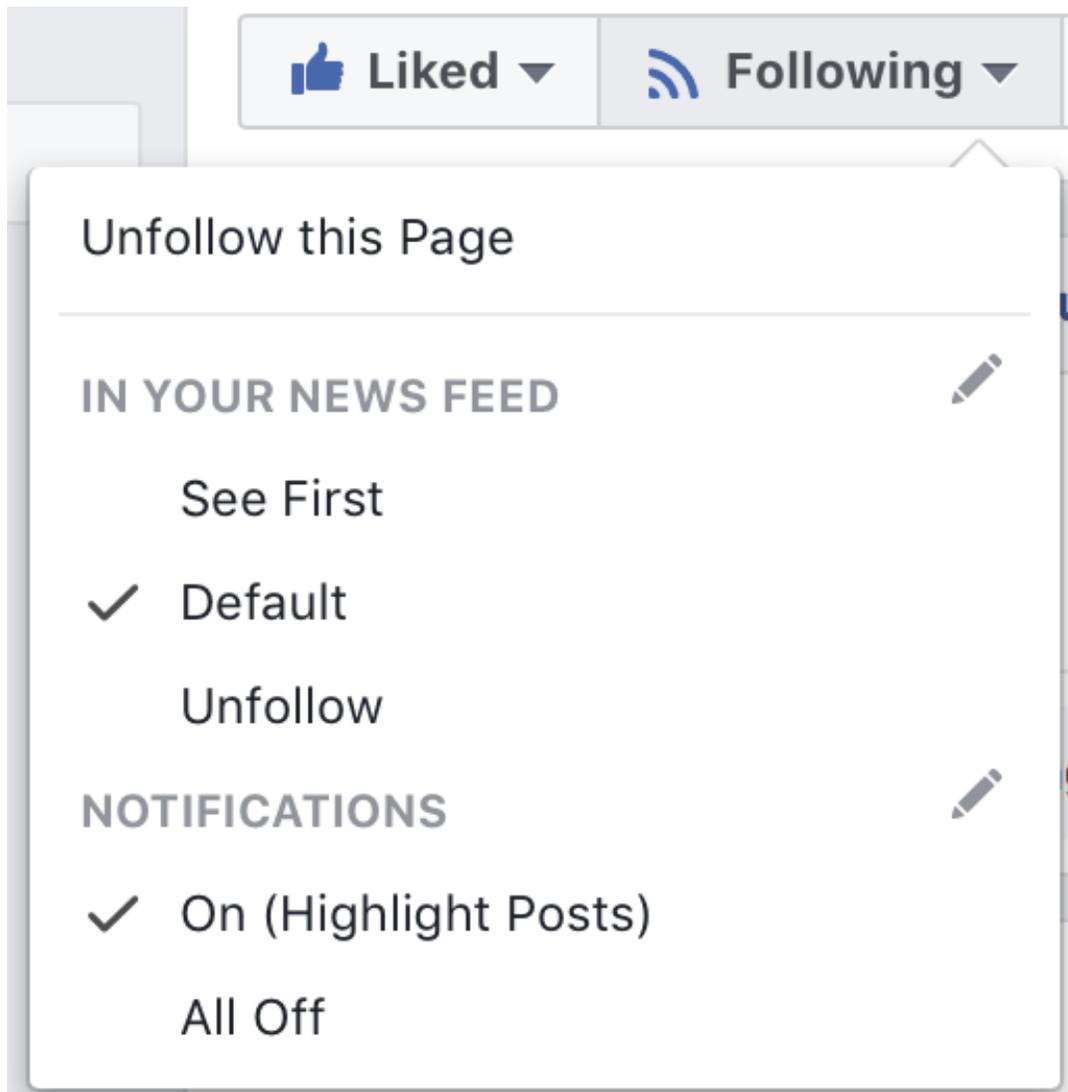
Equipment:

- We recommend that you use a desktop, laptop or mobile device with either a strong wireless or a hard-wired Internet connection.
- To hear Miguel's keynote, you can use any of the following:
 - Speakers built into in your monitor, laptop, or mobile device
 - Headphones or earbuds

We strongly urge you to update your Facebook Page notifications for LibraryLinkNJ, at least one day prior to the Live Video:

- Open up <https://facebook.com/LibraryLinkNJ> or search for LibraryLinkNJ on the Facebook app

- If you haven't already Liked the LibraryLinkNJ Facebook Page, please do so by clicking or tapping the thumbs-up icon on the Page
- Next, update your notifications settings by mousing over or tapping the *Following* icon next to the thumbs-up icon:



- Click the pencil icon next to *Notifications*, then in the Choose What You See portion of the dialogue box, select **Standard (All notifications from this Page, up to 5 posts per day)**, then click the Done button.

Choose What You See From This Page



News Feed

Notifications

Choose what types of posts you want to be notified about.

Posts

Get notified when this Page posts content you might like.

- Standard**
All notifications from this Page, up to 5 per day
- Highlights**
Notifications about suggested posts from this Page
- Off**
Never receive notifications about posts from this Page

Done

Viewing the Facebook Live Video Keynote:

- A few minutes before the Facebook Live Video begins at 2:30 pm, log into <https://facebook.com>, or open your Facebook app
- When the Facebook Live Video begins, you will receive a notification that it's happening. Tap the notification to be taken to the Live Video.
- You can control volume via your monitor or mobile device, on your speakers (if separate from your computer), and on your headset (depending on the style/make)
- **If you have any technical questions or problems *in the days before the meeting*, please call Joanne Roukens at **201-874-6885** (her cell phone) or Sophie Brookover at 732-943-6109 (her cell phone).**
- **If you have technical problems that day or *during the meeting*, we apologize, but no one will be available to help you.**