

LibraryLinkNJ

THE NEW JERSEY LIBRARY COOPERATIVE

Update for Membership

March 2011

Cheryl O'Connor, Executive Director

LibraryLinkNJ's purpose is to enhance the ability of member libraries to serve their customers. We are here to help New Jersey libraries work smart and be successful. We support all types of libraries in the New Jersey Library Network.

Our current focus is to:

- " Share resources
- " Provide delivery services
- " Offer affordable continuing education
- " Negotiate discounts on library resources
- " Support innovation
- " Present emerging technologies
- " Model collaboration and cooperation
- " Create partnerships
- " Build networking
- " Provide leadership and exemplary service to our members.

Membership Meeting (Dec 9, 2010):

Thank you to everyone who was able to participate in the Dec 9 Membership Meeting held via videoconference at three locations in the state: Alexander Library Scholarly Communications Center, Rutgers University (New Brunswick campus), Enterprise Center of Burlington County College (Mount Laurel) and Passaic County Community College (Wanaque Campus). Together, we fulfilled our obligation to have approved Bylaws and an approved Transition Plan by the end of 2010. These documents are on the website. We expect to remain with a multiple location structure for the spring meeting.

Executive Board:

There have been several changes in the Board composition. Kim Matthews (Trenton PL) and Linda Devlin (Camden County Library) have resigned. Carol Moroz (Manchester Twp High School) who had

resigned, came back on the Board when we incorporated webcasts and teleconference options. Marian Bauman (Neptune Twp PL) and Robert Lackie (Moore Library, Rider Univ.) joined the Board. The Board Finance Committee is in place to work with the director on the FY12 Budget. The Board Personnel Committee is working with the director and a lawyer to update the Employee Handbook. A Board Nominations Committee, in accordance with the Bylaws, is preparing the FY12 Executive Board slate with tiered terms of one, two and three years. This slate will be submitted to membership Voting Representatives for election at the May 19, 2011 membership meeting. Every member of the current Board has agreed to be on the new slate. This confidence in and support of LibraryLinkNJ is very positive for the Network. A seasoned team benefits us all. *See page 4 for the Executive Board list of members.*

Executive Director:

At their Board meeting on February 17, 2011, the LibraryLinkNJ Executive Board approved a contract with Cheryl O'Connor as Executive Director.

Library Network Review Board:

LibraryLinkNJ has four representatives to the Library Network Review Board. Our two carryover LibraryLinkNJ Board reps with unexpired terms are Leslie Burger (Princeton PL) and Mary Mallery (Montclair State University Library). At the Jan 20 meeting, the LibraryLinkNJ Board approved Susan Briant (Haddonfield PL) and Joan Hipp (Florham Park PL). Mary and Joan also participated in the February 17 LibraryLinkNJ Board meeting via webcast.

LibraryLinkNJ Services – Update:

Delivery - The Executive Board determined that libraries receiving delivery in FY10 would remain constant through 2011 with no imposed cost share. This is the third year of our contract with Velocity Express. The Board approved a Delivery Services RFP for 2012 at their Feb 17 meeting and it was posted Feb 22. The Delivery Services Advisory Task Force reviewed the RFP, will participate in the response evaluation process, and will assist the director in the development of proposed eligibility criteria for 2012.

Website - Mi-Sun Lyu, Online Project Manager, demonstrated the new website to the Website Advisory Task Force on Feb 16. The group was very positive regarding the structure and functionality (developed by Mi-Sun) and the contents (written by the staff). After completion of the event management system using civiCRM (an open source customer relationship management software), testing by the Tech Group and Board, and staff training, we expect to launch this first phase of the website in mid-March. This website is built in Drupal, an open source content management platform. Network participants

will be asked to register with an email address and password in order to participate in the forums, program registration and other aspects of this interactive website. We will post instructions on how to use the new website and schedule several webinars to help the membership get familiar with the new website structure. We expect the current listserv structure to be in place for at least 30 days following the website launch.

Continuing Education - The CE team (Joanne Roukens, Jessica Adler, and Sophie Brookover) has been exceedingly active developing and offering webinars, developing in-person programs, attending meetings statewide, and expanding options for continuing education opportunities.

Some examples are:

- Super Library Supervisor series . Spring 2011 (series registration is filled)
- On-site/On-Demand Staff Development . 30 library requests in various stages. Most popular subjects: Communicating in a Diverse Environment, Customer Service, and Change Management.
- On-Site/On-Demand Continuing Education for School Librarians Program Collaboration with HSLANJ, NJALA, NJLA Urban Libraries section, NJLA Youth Services section, VALE, NJASL, NJSLA, and NJLLA.
- Tech Set Project - 21 sets to be distributed in 21 counties - These are 10 volume book sets from Neal Schuman Publisher. Attributes of the series are that it: is practical with easy to digest information on current library technologies; targets library-user connection; includes nationally respected authors; includes access to wiki and podcasts with added

content; and the Cooperative is also hosting webinars by selected authors

Gangwise - at request of NJLA

Youth Service Librarians - train-the-trainer programs

Grant Writing, finding grant sources - Stephanie Gerding (Consultant, trainer, author)

Get a Better Catalog - Marshall Breeding (Vanderbilt Univ, Nashville)

Social Networking - Cliff Landis (Valdosta State Univ, Georgia)

Mobile Technology - Jason Griffey (Univ of Tennessee, Chattanooga)

Copyright . Carrie Russell (ALA)

Free Financial Resources for Public Libraries. Cynthia Lambert (Somerset County Library)

Discount Offers - Cheryl O'Connor and Jessica Adler are striving to update the discount offers by the end of April 2011.

Qand ANJ - Project Manager Beth Cackowski together with Cheryl O'Connor submitted the mid-year QandANJ report to the State Library. Beth updated <http://www.QandANJ.org> for easier smart phone (and screen reader) access. The FY11 grant ends on June 30, 2011.

JerseyCat Evaluation. At the request of the State Library, Cheryl O'Connor is establishing a statewide interlibrary loan task force to evaluate JerseyCat by the end of March 2011.

Strategic Planning Process – LibraryLinkNJ

Each of the four RLCs completed a strategic planning process in FY10. The LibraryLinkNJ Board and administration will work with the membership in Mar-April 2011 to develop a strategic plan which reflects the current environment and the goals and

objectives of the entire membership moving forward.

Collaboration with New Jersey State Library:

LibraryLinkNJ administration and staff are working with staff in the State Library on goals that benefit the State Library and the Network. Projects in the works include:

- *Technology CE Advisory Group* - 2/15/11 - Bob Keith, David Lisa and Cooperative CE team.
 - 54 invitations statewide, 38 acceptances
 - Tech Tuesdays - webinars in process of being planned
 - Face-to-face programs such as: Technology Open House/Petting Zoo
 - Forum on new website for sharing knowledge and keeping up-to-date
- *EBSCO Boot Camp* - David Lisa, Joanne Roukens
- *Strategic Planning workshops* - Michele Stricker, Cheryl O'Connor, Joanne Roukens
- *Ebook Summit* - Peggy Cadigan, Kathi Peiffer, Pat Tumulty, Cheryl O'Connor, Joanne Roukens
- *Presentation Skills Workshops* - Nancy Dowd, Joanne Roukens
- *Book Evaluation* - Sharon Rawlins, Sophie Brookover
- *IMLS Diversity Grant application* (submitted Jan 25) - Michele Stricker, Edith Beckett, MaryAnn Knudson, Cheryl O'Connor
- *Database Licenses* - Kathi Peiffer, Cheryl O'Connor
- *QandANJ Grant* - Kathi Peiffer, Cheryl O'Connor, Beth Cackowski
- *Statewide Strategic Planning* (LNRB) . LibraryLinkNJ expects to participate.

LibraryLinkNJ Transition Executive Board – FY11 (as of Feb 17, 2011)

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