

# New Jersey Interlibrary Delivery System

## JANUARY 2019

LIBRARY NAME: \_\_\_\_\_

DELIVERY ID: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

***This log is to be filled in by the LIBRARY's staff!!!***

**\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\***

DAY OF MONTH	INITIALS OF DRIVER	PACKAGES SENT
1	<b>NEW YEAR'S DAY OBSERVED</b>	
2		
3		
4		
S/S		
7		
8		
9		
10		
11		
S/S		
14		
15		
16		
17		
18		
S/S		
21	<b>MARTIN LUTHER KING DAY</b>	
22		
23		
24		
25		
S/S		
28		
29		
30		
31		

**TOTALS:**

- **Make sure library's name is on the form: PLEASE TALLY TOTALS at the end of the month.**
- Maintain local file of this statistics sheet for 12-months (rolling).
- **Total the delivery statistics at the end of the month and submit them online no later than the 10th of the following month** (Online Form: <http://librarylinknj.org/delivery/stats-report-form>).
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# New Jersey Interlibrary Delivery System

## FEBRUARY 2019

LIBRARY NAME: \_\_\_\_\_

DELIVERY ID: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

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**\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\***

DAY OF MONTH	INITIALS OF DRIVER	PACKAGES SENT
1		
S/S		
4		
5		
6		
7		
8		
S/S		
11		
12		
13		
14		
15		
S/S		
18	<b><i>PRESIDENTS' DAY</i></b>	
19		
20		
21		
22		
S/S		
25		
26		
27		
28		

**TOTALS:**

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# New Jersey Interlibrary Delivery System

## MARCH 2019

LIBRARY NAME: \_\_\_\_\_

DELIVERY ID: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

*This log is to be filled in by the LIBRARY's staff!!!*

\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\*

DAY OF MONTH	INITIALS OF DRIVER	PACKAGES SENT
1		
S/S		
4		
5		
6		
7		
8		
S/S		
11		
12		
13		
14		
15		
S/S		
18		
19		
20		
21		
22		
S/S		
25		
26		
27		
28		
29		
S/S		

**TOTALS:**

- **Make sure library's name is on the form: PLEASE TALLY TOTALS at the end of the month.**
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# New Jersey Interlibrary Delivery System

## APRIL 2019

LIBRARY NAME: \_\_\_\_\_

DELIVERY ID: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

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**\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\***

DAY OF MONTH	INITIALS OF DRIVER	PACKAGES SENT
1		
2		
3		
4		
5		
S/S		
8		
9		
10		
11		
12		
S/S		
15		
16		
17		
18		
19	<b>GOOD FRIDAY</b>	
S/S		
22		
23		
24		
25		
26		
S/S		
29		
30		

**TOTALS:**

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# New Jersey Interlibrary Delivery System

## MAY 2019

LIBRARY NAME: \_\_\_\_\_

DELIVERY ID: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

*This log is to be filled in by the LIBRARY's staff!!!*

\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\*

DAY OF MONTH	INITIALS OF DRIVER	PACKAGES SENT
1		
2		
3		
S/S		
6		
7		
8		
9		
10		
S/S		
13		
14		
15		
16		
17		
S/S		
20		
21		
22		
23		
24		
S/S		
27	<b>MEMORIAL DAY</b>	
28		
29		
30		
31		

**TOTALS:**

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New Jersey Interlibrary Delivery System

**JUNE 2019**

LIBRARY NAME: \_\_\_\_\_

DELIVERY ID: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

***This log is to be filled in by the LIBRARY's staff!!!***

**\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\***

DAY OF MONTH	INITIALS OF DRIVER	PACKAGES SENT
S/S		
3		
4		
5		
6		
7		
S/S		
10		
11		
12		
13		
14		
S/S		
17		
18		
19		
20		
21		
S/S		
24		
25		
26		
27		
28		
S/S		

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**JULY 2019**

LIBRARY NAME: \_\_\_\_\_

DELIVERY ID: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

***This log is to be filled in by the LIBRARY's staff!!!***

**\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\***

DAY OF MONTH	INITIALS OF DRIVER	PACKAGES SENT
1		
2		
3		
4	<b>INDEPENDENCE DAY</b>	
5		
S/S		
8		
9		
10		
11		
12		
S/S		
15		
16		
17		
18		
19		
S/S		
22		
23		
24		
25		
26		
S/S		
29		
30		
31		

**TOTALS:**

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**AUGUST 2019**

LIBRARY NAME: \_\_\_\_\_

DELIVERY ID: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

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**\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\***

DAY OF MONTH	INITIALS OF DRIVER	PACKAGES SENT
1		
2		
S/S		
5		
6		
7		
8		
9		
S/S		
12		
13		
14		
15		
16		
S/S		
19		
20		
21		
22		
23		
S/S		
26		
27		
28		
29		
30		
S/S		

**TOTALS:**

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**SEPTEMBER 2019**

LIBRARY NAME: \_\_\_\_\_

DELIVERY ID: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

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**\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\***

DAY OF MONTH	INITIALS OF DRIVER	PACKAGES SENT
S/S		
2	<b>LABOR DAY</b>	
3		
4		
5		
6		
S/S		
9		
10		
11		
12		
13		
S/S		
16		
17		
18		
19		
20		
S/S		
23		
24		
25		
26		
27		
S/S		
30		

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New Jersey Interlibrary Delivery System

**OCTOBER 2019**

LIBRARY NAME: \_\_\_\_\_

DELIVERY ID: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

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**\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\***

DAY OF MONTH	INITIALS OF DRIVER	PACKAGES SENT
1		
2		
3		
4		
S/S		
7		
8		
9		
10		
11		
S/S		
14	<b><i>COLUMBUS DAY</i></b>	
15		
16		
17		
18		
S/S		
21		
22		
23		
24		
25		
S/S		
28		
29		
30		
31		

**TOTALS:**

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**NOVEMBER 2019**

LIBRARY NAME: \_\_\_\_\_

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**\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\***

DAY OF MONTH	INITIALS OF DRIVER	PACKAGES SENT
1		
S/S		
4		
5		
6		
7		
8		
S/S		
11	<b>VETERANS' DAY OBSERVED</b>	
12		
13		
14		
15		
S/S		
18		
19		
20		
21		
22		
S/S		
25		
26		
27		
28	<b>THANKSGIVING DAY</b>	
29	<b>DAY AFTER THANKSGIVING</b>	
S/S		

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**DECEMBER 2019**

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DELIVERY ID: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

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**\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\***

DAY OF MONTH	INITIALS OF DRIVER	PACKAGES SENT
S/S		
2		
3		
4		
5		
6		
S/S		
9		
10		
11		
12		
13		
S/S		
16		
17		
18		
19		
20		
S/S		
23		
24		
25	<b>CHRISTMAS DAY</b>	
26		
27		
S/S		
30		
31		

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