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E - Update March 16, 2020

## COVID-19

The health and safety of the LLNJ community is our highest priority. We are monitoring evolving information about the spread of COVID-19 across New Jersey, the country and the world.

The following changes have been implemented to LLNJ's programs and services:

- Delivery to all libraries will be suspended effective Tuesday, March 17, 2020, until further notice.
- LLNJ's Executive Board Meeting scheduled for March 19, 2020 will be a virtual meeting.
- Board Training, scheduled for March 24, 2020, will be a virtual meeting.
- The Super Library Supervisor series, scheduled to begin on March 25, 2020, has been postponed and will be rescheduled at a later date.

## SELF CARE & SAFETY PRECAUTIONS

- We encourage all LLNJ members to take responsibility for their own health and the health of others by adopting habits to prevent and slow the spread of viruses.
- Self-monitoring for symptoms of flu, social distancing and self-isolation are essential to disrupt the transmission of flu, including COVID-19. Please take note of the following:
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay away from work when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.
- If you have not already done so, please get a flu shot.