

## E - Update

March 12, 2020

### COVID-19

The health and safety of the LLNJ community is our highest priority. We are monitoring evolving information about the spread of COVID-19 across New Jersey, the country and the world.

The following changes have been implemented to LLNJ's programs and services:

- Delivery will continue as scheduled for libraries that are open. LLNJ will suspend deliveries to libraries that notify us about closures. Our delivery vendor, TForce is taking added sanitizing precautions on materials handling. We encourage everyone to also continue to take additional self-care precautions.
- LLNJ's Executive Board Meeting scheduled for March 19, 2020 will be a virtual meeting.
- Board Training, scheduled for March 24, 2020, will be a virtual meeting.
- The Super Library Supervisor series, scheduled to begin on March 25, 2020, has been postponed and will be rescheduled at a later date.

### SELF CARE & SAFETY PRECAUTIONS

- We encourage all LLNJ members to take responsibility for their own health and the health of others by adopting habits to prevent and slow the spread of viruses.
- Self-monitoring for symptoms of flu, social distancing and self-isolation are essential to disrupt the transmission of flu, including COVID-19. Please take note of the following:
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay away from work when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.
- If you have not already done so, please get a flu shot.