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LibraryLinkNJ.org

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Ralph S. Bingham III, Executive Director

EXECUTIVE BOARD MEETING MINUTES

April 16, 2026, 3:00 p.m. Via Zoom

EXECUTIVE BOARD

Present

Amy Behr-Shields
Helen-Ann Brown Epstein
Mary Fran Daley
Michael DiCamillo
Kristin Hayes
James Keehbler
Irene Langlois
Ann Marie Latini
Luca Manna
Dana Nicklas

Absent

Akiema Buchanan
Donna Butler
Michelle Sutton-Kerchner
Joan Serpico
Amy Steinbauer

Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ
Jen Brenner, New Jersey State Library
Carol Fishwick, Minute Taker

CALL TO ORDER

The meeting was called to order at 3:01 p.m. by Board President Irene Langlois who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

Secretary James Keehbler presented the March 19, 2026, Executive Board Meeting Minutes, which were approved by unanimous consent.

TREASURER'S REPORT

The Executive Director Ralph Bingham presented the Financial Reports. Luca Manna moved to adopt the Operating Expenses/Bill List, Budget vs. Expense Report Investment report into record and approve the Check Detail Report for payment. James Keehbler seconded the motion, which passed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ralph Bingham presented a report.

NEW JERSEY STATE LIBRARY REPORT

Jen Brenner, Deputy State Librarian, presented a report.

COMMITTEE REPORTS

- Bylaws Committee – James Keebler reported that the committee continues to work on the revision to the bylaws.
- Finance Committee – Executive Director Ralph Bingham reported that the committee is firming up the draft of the FY2027 budget.
- Fund Development – No Report
- Membership/Planning Committee – No Report
- Nominating/Reorganization Committee – James Keebler reported that the committee reviewed 13 applications for vacant Executive Board seats. They are also working on the Executive Board officer slate for FY2027.
- Personnel Committee – Amy Behr-Shields reported that an update will be presented during the closed session.
- Resource Sharing Committee – Luca Manna reported that Ralph Bingham and Jennifer Bruno updated the committee on the status of the statewide delivery system. The committee also looked at the mock-up of the new policy and procedures pages on the website.

CORRESPONDENCE AND PUBLIC COMMENTS

No Correspondence

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS

Executive Director Ralph Bingham reported that a letter was sent to Jen Nelson, State Librarian, on behalf of the LibraryLinkNJ Executive Board requesting that our FY2027 grant funding be restored to the pre-FY2022 level of \$1,840,000. This increase of \$90,000 will allow us to operate at a capacity that fully supports the missions of LibraryLinkNJ and the New Jersey State Library.

At 3:20 p.m. Amy Behr-Shields moved to go into Closed Session for personnel items. Helen-Ann Brown Epstein seconded the motion, which passed.

Irene Langlois made a motion to return to Open Session. Luca Manna seconded the motion, which passed.

ADJOURNMENT

Dana Nicklas moved to adjourn the meeting. Luca Manna seconded the motion, which passed. The meeting was adjourned at 3:31 p.m.

Respectfully submitted by,
James Keebler
Secretary