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LibraryLinkNJ.org

Ralph S. Bingham III, Executive Director

EVERY NEW JERSEY LIBRARY
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EXECUTIVE BOARD MEETING MINUTES

April 17, 2025, 2:30 PM via Zoom

EXECUTIVE BOARD

Present

Amy Behr-Shields
Mary Fran Daley
Ranjna Das
Corey Fleming
John Foglia
Allan Kleiman
Irene Langlois
Joan Serpico
Amy Steinbauer
Michelle Sutton-Kerchner

Absent

Donna Butler
Helen-Ann Brown Epstein
Luca Manna

Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ
Michael Maziekien, New Jersey State Library
Carol Fishwick, Minute Taker
Natalie Wadley, Stockton University

CALL TO ORDER

The meeting was called to order at 2:33 p.m. by Board President Joan Serpico who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

Secretary Amy Behr-Shields presented the March 20, 2025, Executive Board Meeting Minutes, which were approved by unanimous consent.

PRESIDENT'S REPORT

No Report

TREASURER'S REPORT

Board Treasurer Mary Fran Daley presented the following reports to be accepted:

- March 15, 2025 - April 11, 2025, Check Detail Report
- March 2025 Operating Expenses/Bill List Report
- March Budget vs. Expense Report
- March 2025 Investment Report

The above reports were approved by unanimous consent with Amy Behr-Shields abstaining.

The QuickBooks reports: FY 2025 Budget, Balance Sheet with Prior Year Comparison, and Statement of

Operations with Prior Year Comparison, were reviewed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ralph Bingham presented a written and verbal report.

NEW JERSEY STATE LIBRARY REPORT

Michael Maziekien, New Jersey State Library reported that the Teaching Information Literacy grant was terminated by IMLS on April 8, 2025. There is no word yet on Grants to the States.

COMMITTEE REPORTS

- Bylaws Committee – No Report
- Finance Committee – Chair Mary Fran Daley reported that she, Joan Serpico, and Ralph Bingham met with the State Librarian to review a draft of our FY26 budget. NJLS is waiting for the state of the State funding to be announced.
- Membership/Planning Committee - No Report
- Nominating Committee – Chair Amy Behr-Shields presented a written report that is included in the Executive Board packet.
- Personnel Committee – Co-Chair Joan Serpico reported that the committee discussed the termination of the IMLS grant and the resulting termination of the Communications and Outreach Assistant position funded by the grant. Megan Woods last day with LLNJ was April 9, 2025.
- Resource Sharing Committee - The committee will make a recommendation to the board regarding the statewide delivery service contract in closed session.

CORRESPONDENCE AND PUBLIC COMMENTS

Natalie Wadley, Stockton University is reaching out to be more involved in LibraryLinkNJ.

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

Amy Behr-Shields moved to go into closed Executive Session. Michelle Sutton-Kerchner seconded the motion, which passed.

Irene Langlois moved to end the closed Executive Session at 3:01 p.m. John Foglia seconded the motion, which passed.

The Personnel Committee recommending renewing the Executive Director's contract which was approved by unanimous consent.

Ranjna Das moved to select the TForce Logistics proposal as the winner of the bid for statewide delivery services and to authorize the Executive Director to move forward with negotiating the final agreement. Allen Kleiman seconded the motion, which passed.

ADJOURNMENT

Allan Kleiman moved to adjourn the meeting. Irene Langlois seconded the motion which passed. The meeting was adjourned at 3:09 p.m.

Respectfully submitted by

Amy Behr-Shields
Secretary