



LibraryLinkNJ

THE NEW JERSEY LIBRARY COOPERATIVE

EVERY NEW JERSEY LIBRARY

Connected and Thriving

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Ralph S. Bingham III, Executive Director

EXECUTIVE BOARD MEETING MINUTES

April 20, 2023, 2:30 PM via Zoom

EXECUTIVE BOARD

Present

Phillip Berg
Chris Carbone
Kathy Dempsey
Corey Fleming
John Foglia
Janina Kaldan
Allan Kleiman
Bonnie Lafazan
Laurie Matassa
Jennifer Podolsky
Will Porter
Joan Serpico
Vickie Volyn

Absent

Ranjna Das
Jennie Pu

Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ
Carol Fishwick, LibraryLinkNJ (Minute Taker)
Michael Maziekien, New Jersey State Library
Natalie Niziolek, LLNJ NLRB Representative

CALL TO ORDER

The meeting was called to order at 2:32 p.m. by Vice President Corey Fleming, who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

Secretary Kathy Dempsey presented the March 16, 2023, Executive Board Meeting minutes. The minutes were approved by unanimous consent.

TREASURER'S REPORT

Treasurer Will Porter presented the Check Detail Report for March 15 through April 12, 2023, to be accepted. The Check Detail Report for March 15 through April 12, 2023, was approved by unanimous consent.

Treasurer Will Porter presented the March 2023 Operating Expenses/Bill List Report to be accepted. The Operating Expenses/Bill List Report was approved by unanimous consent.

Treasurer Will Porter presented the March 2023 Budget vs. Expense Report to be accepted. The Budget vs. Expense Report was approved by unanimous consent.

Treasurer Will Porter presented the March 2023 Investment Report to be accepted. The Investment Report was approved by unanimous consent.

The QuickBooks reports: FY2023 Budget, Balance Sheet with Prior Year Comparison, and Statement of Operations with Prior Year Comparison, were reviewed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ralph Bingham presented a written report.

STATE LIBRARIAN'S REPORT

Michael Maziekien from NJ State Library reported on New Jersey State Library events. A written report will follow.

COMMITTEE REPORTS

- Advocacy Committee – Ralph Bingham reported that he met with Ewa Dziedzic-Elliott and Amy Penwell from NJASL on April 12 along with Brett Bonfield and Judith Pissano from NJLA. NJASL understands our concerns about the MOU from EveryLibrary, and we all agreed to continue working together to develop a partnership that works for all of our organizations and benefits all librarians in NJ.
- Finance Committee - No Report
- Fund Development Committee - No Report
- Membership Committee - No Report
- Nominations Committee - Laurie Matassa reported that there are eight submissions for five open seats on the FY24 Executive Board. We have not received any submissions for the lay representative opening.
- Personnel Committee - Chris Carbone reported they will present under new business.
- Planning Committee - No Report
- Resource Sharing - The committee met with delivery consultant Greg Pronevitz to follow-up on his 2021 delivery study and discuss how he might be able to help us plan for improvements to the existing statewide delivery system. Ranjna Das, Luca Manna, Michael Maziekien, and Ralph Bingham met with representatives from the Reaching Across Illinois Library System (RAILS) to learn about how they manage their delivery system.

CORRESPONDENCE AND PUBLIC COMMENTS

There was no correspondence.

UNFINISHED BUSINESS

Bylaws Committee Co-Chair Philip Berg presented recommended revisions written at the Bylaws Committee's previous meeting. Jennifer Podolsky moved to revise the Bylaws to assign the Assistant Treasurer to the position of Chairman of the Fund Development Committee. Chris Carbone seconded the motion. After some discussion, Jennifer Podolsky withdrew her motion. Will Porter moved to accept the Bylaws as presented with the amendment to subsection D to read "The Assistant Treasurer will serve as

Chairman of the Fund Development Committee or to appoint a Chair.” Jennifer Podolsky seconded the motion. After more discussion, Will Porter withdrew the motion. The Bylaws Committee moved to accept the original motion, which passed. The revised Bylaws will be presented to the membership for approval at the June 13 Membership Meeting.

NEW BUSINESS

Allan Kleiman moved to renew the T-Force Logistics contract for one year (July 1, 2023 – June 30, 2024) with a 3% increase. Will Porter seconded the motion. The motion passed.

Kathy Dempsey moved to approve Ralph Bingham’s recommendation to hire John Braun for the Online Learning & Digital Content Specialist position. Bonnie Lafazan seconded the motion. The motion passed.

Bonnie Lafazan gave an overview of the process for assessing the Level-Up Grant program entries, and asked for an additional \$280.00 in order to fully fund the winners that were chosen. Chris Carbone moved to disperse the assigned grant funds, plus the extra \$280. Bonnie Lafazan seconded the motion. After some discussion, the motion passed with one abstention.

ADJOURNMENT

John Foglia moved to adjourn the meeting. Laurie Matassa seconded the motion, which passed. The meeting was adjourned at 3:52 p.m.

Respectfully submitted by
Kathy Dempsey
Secretary