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Ralph S. Bingham III, Executive Director

## **EXECUTIVE BOARD REORGANIZATION MEETING MINUTES**

**August 17, 2023, 2:30 PM via Zoom**

### **EXECUTIVE BOARD**

#### **Present**

Phillip Berg  
Mary Fran Daley  
Ranjna Das  
John Foglia  
Laura Giacobbe  
Shannon Kish  
Bonnie Lafazan  
Irene Langlois  
Joan Serpico  
Michelle Sutton-Kerchner  
Vickie Volyn

#### **Absent**

Corey Fleming  
Janina Kaldan  
Allan Kleiman  
Laurie Matassa

#### **Also Attending**

Ralph Bingham, Executive Director, LibraryLinkNJ  
Carol Fishwick, LibraryLinkNJ (Minutes Taker)  
Michael Maziekien, New Jersey State Library  
Natalie Niziolek, Library Network Review Board  
Muhammad Hassan, Library Network Review Board

### **CALL TO ORDER**

The meeting was called to order at 2:33 p.m. by Ranjna Das, President, LibraryLinkNJ Executive Board who announced that the meeting was in compliance with the Open Public Meetings Act.

### **APPROVAL OF MINUTES**

Board Secretary Bonnie Lafazan presented the July 20, 2023, Executive Board Meeting Minutes, The July minutes were approved by unanimous consent.

### **TREASURER'S REPORT**

Treasurer Mary Fran Daley presented the July 17 - August 11, 2023, Check Detail Report. The Check Detail Report was approved by unanimous consent.

Treasurer Mary Fran Daley presented the July 2023 Operating Expenses/Bill List Report to be accepted. The Operating Expenses/Bill List Report was approved by unanimous consent.

Mary Fran Daley presented the July 2023 Budget vs. Expense Report to be accepted. The Budget vs. Expense Report was approved by unanimous consent.

Mary Fran Daley presented the July 2023 Investment Report to be accepted. The Investment Report was approved by unanimous consent.

The QuickBooks reports: FY 2024 Budget, Balance Sheet with Prior Year Comparison, and Statement of Operations with Prior Year Comparison, were reviewed.

#### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Ralph Bingham presented a written report.

#### **STATE LIBRARIAN'S REPORT**

Michael Maziekien, Project Specialist for Shared Services, presented a written report.

#### **COMMITTEE REPORTS**

- Bylaws Committee - No Report
- Finance Committee - No Report
- Fund Development Committee - No Report
- Membership Committee - No Report
- Nominations Committee - No Report
- Personnel Committee - No Report
- Planning Committee - No Report
- Resource Sharing - No Report

#### **CORRESPONDENCE AND PUBLIC COMMENTS**

No correspondence or public comment

#### **UNFINISHED BUSINESS**

No unfinished business

#### **NEW BUSINESS**

No new business

#### **ADJOURNMENT**

John Foglia moved to adjourn the meeting. Bonnie Lafazan seconded the motion which passed. The meeting was adjourned at 2:50 p.m.

Respectfully submitted by  
Bonnie Lafazan  
Secretary