



2300 Stuyvesant Avenue  
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THE NEW JERSEY LIBRARY COOPERATIVE

[librarylinknj.org](http://librarylinknj.org)

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Ralph S. Bingham III, Executive Director

## **EXECUTIVE BOARD MEETING MINUTES**

**August 18, 2022, 2:30 PM via Zoom**

### **EXECUTIVE BOARD**

#### **Present**

Phillip Berg  
Chris Carbone  
Kathy Dempsey  
John Foglia  
Janina Kaldan  
Laurie Matassa  
Jennifer Podolsky  
Will Porter  
Jennie Pu  
Joan Serpico  
Vickie Volyn

#### **Absent**

Ranjna Das  
Corey Fleming  
Allan Kleiman  
Bonnie Lafazan

#### **Also Attending**

Ralph Bingham, Executive Director, LibraryLinkNJ  
Carol Fishwick, LibraryLinkNJ (Minutes Taker)  
Michele Stricker, Deputy State Librarian  
David Costa, LNRB Representative, Sparta Public Library

### **CALL TO ORDER**

The meeting was called to order at 2:31 p.m. by Board President Jennie Pu, who announced that the meeting was in compliance with the Open Public Meetings Act.

### **APPROVAL OF MINUTES**

Secretary Kathy Dempsey presented the July 21, 2022 Executive Board Reorganization Meeting Minutes. The minutes were approved by unanimous consent.

### **TREASURER'S REPORT**

Treasurer Will Porter presented the July 2022 Operating Expenses/Bill List Report to be accepted. The Operating Expenses/Bill List Report was approved by unanimous consent.

Treasurer Will Porter presented the July 2022 Budget vs. Expense Report to be accepted. The Budget vs. Expense Report was approved by unanimous consent.

Treasurer Will Porter presented the July 2022 Investment Report to be accepted. The Investment Report was approved by unanimous consent.

The QuickBooks reports: 2023 Budget, Balance Sheet with Prior Year Comparison, and Statement of Operations with Prior Year Comparison, were reviewed.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Ralph Bingham presented a written report.

### **STATE LIBRARIAN'S REPORT**

Michele Stricker, Deputy State Librarian, presented a written report.

### **COMMITTEE REPORTS**

- Bylaws Committee - Committee Co-Chair Joan Serpico, reported that the committee will meet the first Wednesday of the month, starting in October.
- Delivery Task Force - Eligibility for delivery and the charge for the coming year were discussed.
- Finance Committee - No Report
- Fund Development Committee - No Report
- Membership Committee - Committee Co-Chair Janina Kaldan reported that the committee has not met.
- Nominations Committee - No Report
- Personnel Committee – Committee Chair Chris Carbone reported the Committee will meet on the first Thursday of the month, starting in September.
- Planning Committee - No Report

### **CORRESPONDENCE AND PUBLIC COMMENTS**

No correspondence or public comment

### **UNFINISHED BUSINESS**

No unfinished business

### **NEW BUSINESS**

Will Porter moved to convert the Delivery Task Force to the Resource Sharing Committee. John Foglia seconded the motion, which passed.

### **ADJOURNMENT**

John Foglia moved to adjourn the meeting. Will Porter seconded the motion, which passed. The meeting was adjourned at 2:56 pm.

Respectfully submitted by  
Kathy Dempsey  
Executive Board Secretary