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Ralph S. Bingham III, Executive Director

EVERY NEW JERSEY LIBRARY
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EXECUTIVE BOARD MEETING MINUTES

December 15, 2022, 2:30 PM via Zoom

EXECUTIVE BOARD

Present

Phillip Berg
Ranjna Das
Kathy Dempsey
Corey Fleming
Janina Kaldan
Bonnie Lafazan
Laurie Matassa
Jennifer Podolsky
Will Porter
Joan Serpico
Jennie Pu
Vickie Volyn

Absent

Chris Carbone
John Foglia
Allan Kleiman

Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ
Carol Fishwick, LibraryLinkNJ (Minute Taker)
Michele Stricker, New Jersey State Library

CALL TO ORDER

The meeting was called to order at 2:34 p.m. by President Jennie Pu, who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

Secretary Kathy Dempsey presented the November 17, 2022 Executive Board Meeting minutes. The minutes were approved by unanimous consent.

TREASURER'S REPORT

Treasurer Will Porter presented the November 2022 Operating Expenses/Bill List Report to be accepted. The Operating Expenses/Bill List Report was approved by unanimous consent.

Treasurer Will Porter presented the November 2022 Budget vs. Expense Report to be accepted. The Budget vs. Expense Report was approved by unanimous consent.

Treasurer Will Porter presented the November 2022 Investment Report to be accepted. The Investment

Report was approved by unanimous consent.

The QuickBooks reports: FY2023 Budget, Balance Sheet with Prior Year Comparison, and Statement of Operations with Prior Year Comparison, were reviewed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ralph Bingham presented a written report.

STATE LIBRARIAN'S REPORT

The State Library presented a written report.

COMMITTEE REPORTS

- Bylaws Committee - No Report
- Finance Committee - No Report
- Fund Development Committee - No Report
- Membership Committee - Janina Kaldan reported that the Committee is discussing committee roles and responsibilities. They will also be reviewing the Code of Conduct.
- Nominations Committee - No Report
- Personnel Committee – The Personnel Committee will be presenting in Executive Session.
- Planning Committee - No Report
- Resource Sharing - The Committee is working on hiring a Logistics Consultant.

CORRESPONDENCE AND PUBLIC COMMENTS

Christie Peterson of Gloucester City Library sent an email thanking LibraryLinkNJ for solving problems with T-Force.

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

Phillip Berg moved to postpone the discussion on the NJASL New Jersey Joint Grassroots Advocacy Proposal until the January Executive Board Meeting, Will Porter seconded the motion, which passed.

Will Porter moved to go into closed Executive Session at 3:10 p.m. Ranjna Das seconded the motion, which passed.

Will Porter moved to end closed Executive Session at 3:30 p.m. Corey Fleming seconded the motion, which passed.

Corey Fleming moved to approve the Online Learning & Digital Content Specialist job description with changes discussed in closed Executive Session. Kathy Dempsey seconded the motion, which passed.

ADJOURNMENT

Bonnie Lafazan moved to adjourn the meeting. Corey Fleming seconded the motion, which passed. The meeting was adjourned at 3:37 pm.

Respectfully submitted by
Kathy Dempsey
Secretary