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Trenton, NJ 08618

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TEL: 732-752-7720
FAX: 732-752-7785

Ralph S. Bingham III, Executive Director

EXECUTIVE BOARD MEETING MINUTES

December 21, 2023, 2:30 PM via Zoom

EXECUTIVE BOARD

Present

Phillip Berg
Mary Fran Daley
John Foglia
Janina Kaldan
Shannon Kish
Allan Kleiman
Irene Langlois
Joan Serpico
Michelle Sutton-Kerchner
Vickie Volyn

Absent

Ranjna Das
Corey Fleming
Laura Giacobbe
Bonnie Lafazan
Laurie Matassa

Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ
Michele Stricker, New Jersey State Library
Carol Fishwick (Minute Taker)

CALL TO ORDER

The meeting was called to order at 2:35 p.m. by Vice President Joan Serpico who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

Vice President Joan Serpico presented the November 16, 2023, meeting minutes. The minutes were approved by unanimous consent with Allan Kleiman abstaining.

TREASURER'S REPORT

Treasurer Mary Fran Daley presented the following reports to be accepted:

- November 13 - December 15, 2023, Amended Check Detail Report
- November 2023 Operating Expenses/Bill List Report
- November 2023 Budget vs. Expense Report
- November 2023 Investment Report

All of the above reports were approved by unanimous consent.

The QuickBooks reports: FY 2024 Budget, Balance Sheet with Prior Year Comparison, and Statement of Operations with Prior Year Comparison, were reviewed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ralph Bingham presented a written report.

STATE LIBRARIAN'S REPORT

Michele Stricker presented a written report.

COMMITTEE REPORTS

- Bylaws Committee – No Report
- Finance Committee – No Report
- Fund Development Committee - No Report
- Membership Committee - Committee Chair Joan Serpico reported that the committee is working with Amanda Standerfer of Fast Forward Libraries to assist in developing a membership engagement strategy.
- Nominating Committee - No Report
- Personnel Committee - No Report
- Planning Committee - The committee is working with Amanda Standerfer of Fast Forward Libraries to assist with the member engagement strategy and values statement at the board retreat in April.
- Resource Sharing Committee - No Report

CORRESPONDENCE AND PUBLIC COMMENTS

No correspondence or public comment

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

No new business

ADJOURNMENT

Phillip Berg moved to adjourn the meeting. Michelle Sutton-Kerchner seconded the motion which passed. The meeting was adjourned at 2:58 p.m.

Respectfully submitted by

Bonnie Lafazan
Secretary