



Executive Director

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Ralph

EXECUTIVE BOARD MEETING

July 15, 2021, 2:30 PM
Zoom

MINUTES

EXECUTIVE BOARD

Present

Chris Carbone
Kathy Dempsey
Janina Kaldan
Allan Kleiman
Bonnie Lafazan
Laurie Matassa
Ricardo Pino
Jennifer Podolsky
Jennie Pu
C.L. Quillen

Absent

Phillip Berg
Corey Fleming
Irene Sterling
Will Porter

Also Attending

Ralph Bingham, Executive Director, LLNJ
Carol Fishwick, LibraryLinkNJ
Kathleen Moeller-Pfeiffer, Deputy State Librarian

CALL TO ORDER

The meeting was called to order at 2:31 p.m. by Jennifer Podolsky, Chair, Reorganization Committee who announced that the meeting was in compliance with the Open Public Meetings Act.

LLNJ SLATE OF OFFICERS

Jennifer Podolsky presented the slate of Executive Board Officers
Jennie Pu, President
Will Porter, Vice President
Kathy Dempsey, Secretary
Ricardo Pino, Treasurer
Phillip Berg, Assistant Treasurer

Ricardo Pino moved to accept the slate. Bonnie Lafazan seconded the motion, which passed.
Executive Board President Jennie Pu thanked everyone for their support.

Ricardo Pino moved to accept the FY22 Executive Board Meeting dates. Jennifer Podolsky seconded the motion, which passed.

FY22 Executive Board Meetings

- | | | |
|----------------------|------------------------|------------------|
| • July 15, 2021 | Reorganization meeting | Virtual via Zoom |
| • August 19, 2021 | Regular Meeting | Virtual via Zoom |
| • September 16, 2021 | Regular Meeting | Virtual via Zoom |
| • October 21, 2021 | Regular Meeting | Virtual via Zoom |
| • November 18, 2021 | Regular Meeting | Virtual via Zoom |
| • December 16, 2021 | Regular Meeting | Virtual via Zoom |
| • January 20, 2022 | Regular Meeting | Location: TBA |
| • February 17, 2022 | Regular Meeting | Location: TBA |
| • March 17, 2022 | Regular Meeting | Location: TBA |

- | | | |
|------------------|----------------------|----------------------------|
| • April 21, 2022 | Regular Meeting | Location: TBA |
| • May 19, 2022 | Regular Meeting | Location: TBA |
| • Date: TBA | Membership Meeting | Location: TBA |
| • June 16, 2020 | Scheduled, if needed | Only if needed, Format TBA |

APPROVAL OF MINUTES

The Executive Board Secretary Kathy Dempsey presented the June 17, 2021, Executive Board Meeting Minutes. The minutes were approved by unanimous consent.

TREASURER'S REPORT

Treasurer Ricardo Pino presented and moved the June 2021 Operating Expenses Report to be accepted. The Operating Expenses report was approved by unanimous consent. Treasurer Ricardo Pino presented and moved the June 2021 Budget vs. Expense Report to be accepted. The Budget vs Expense report was approved by unanimous consent. Treasurer Ricardo Pino presented and moved the June 2021 Investment Report to be accepted. The Investment Report was approved by unanimous consent. The reports were filed for audit. The QuickBooks reports: 2021 Budget, Balance Sheet with Previous Year Comparison and Statement of Operations with Prior Year Comparison, were reviewed.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Ralph Bingham presented a written report. He is preparing the delivery RFP. Our CE Team is developing future programming with a focus on EDI. He also spoke about the "Ready for Anything" mini-grants to be made available to member libraries.

REPORT OF THE STATE LIBRARY

Kathleen Moeller-Pfeiffer, Deputy State Librarian presented a written Report.

COMMITTEE REPORTS

- Fund Development - No Report.
- Bylaws Committee - Ricardo Pino reported that the committee discussed gathering data for voting right changes. Work on a future survey will be assigned to the Membership Committee.
- Delivery Task Force - No Report
- Finance Committee - No Report
- Membership Committee - No Report
- Strategic Planning - Allan Kleiman reported that the committee's work was completed for this year.
- TOPCATS - No Report
- Personnel Committee - Chris Carbone suggested a formal thank you to Keith McCoy for stepping in as Interim Director.
- Programming Committee - Bonnie Lafazan sent out a Doodle poll to schedule their next meeting.
- Nominations Committee - Laurie Matassa moved to appoint Ranjna Das to fill the vacant Executive Board position, C.L. Quillen seconded the motion, which passed.

CORRESPONDENCE AND PUBLIC COMMENTS

No Correspondence

NEW AND UNFINISHED BUSINESS

No new business

CODE OF ETHICS

The Executive Board was instructed to sign a copy of the code of ethics and send it to Executive Director Ralph Bingham.

COMMITTEE ASSIGNMENTS

Ricardo Pino moved to continue the existing committees and task forces from FY21 and to table new committee assignments to the next meeting, since many members were absent and could not officially agree to their new assignments. Jennifer Podolsky seconded the motion, which passed.

AGENDA ITEMS FOR THE NEXT REGULAR MEETING

Executive Board Meeting, August 19, 2021, 2:30 pm

ADJOURNMENT

Ricardo Pino moved to adjourn the meeting. C.L. Quillen seconded the motion, which passed. The meeting was adjourned at 3:28 p.m.

Respectfully submitted by
Kathy Dempsey, Secretary