



2300 Stuyvesant Avenue
Trenton, NJ 08618

LibraryLinkNJ.org

TEL: 732-752-7720
FAX: 732-752-7785

Ralph S. Bingham III, Executive Director

EXECUTIVE BOARD REORGANIZATION MEETING MINUTES

July 17, 2025, 2:30 p.m. - Via Zoom

EXECUTIVE BOARD

Present

Donna Y. Butler
Mary Fran Daley
Ranjna Das
Michael DiCamillo
Helen-Ann Brown Epstein
Kristen V. Hayes
Michelle Sutton-Kerchner
James Keehbler
Irene Langlois
Ann-Marie Latini
Joan M. `Serpico

Absent

Amy Behr-Shields
Luca Manna
Dana Nicklas
Amy Steinbauer

Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ
Jen Nelson, State Librarian, New Jersey State Library
Jennifer Bruno, LibraryLinkNJ (Minutes Taker)

CALL TO ORDER & WELCOME

The meeting was called to order at 2:32 p.m. by Board President Irene Langlois who announced that the meeting was in compliance with the Open Public Meetings Act.

PRESENTATION OF NEW BOARD MEMBERS

President Irene Langlois introduced the new Executive Board members.

- Mickey DiCamillo, Member-at-Large
- Kristin V. Hayes, Lay Representative
- James Keehbler, Member-at-Large
- Ann-Marie Latini, Academic Library Representative
- Dana Nicklas, Member-at-Large

PRESENTATION AND APPROVAL OF FY26 SLATE OF OFFICERS

President Irene Langlois presented the following Slate of Executive Board Officers for FY26:

- **Vice President/President Elect** (*Two-year term*) - Amy Behr-Shields
- **Secretary** - Ranjna Das
- **Treasurer** (*Two-year term*) - Mary Fran Daley
- **Assistant Treasurer** - Luca Manna

Joan Serpico moved to approve the slate of officers. James Keehbler seconded the motion, which passed.

APPROVAL OF MINUTES

Secretary Ranjna Das presented the June 18, 2025, Executive Board Meeting Minutes, which were approved by unanimous consent.

PRESIDENT'S REPORT

President Irene Langlois welcomed new and existing Board Members.

TREASURER'S REPORT

Treasurer Mary Fran Daley presented the following reports to be accepted:

- June 14, 2025 - July 11, 2025, Check Detail Report
- June 2025 Operating Expenses/Bill List Report
- June 2025 Budget vs. Expense Report
- June 2025 Investment Report

The above reports were approved by unanimous consent.

The QuickBooks reports: FY 2025 Budget, Balance Sheet with Prior Year Comparison, and Statement of operations with Prior Year Comparison, were reviewed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ralph Bingham presented a verbal and written report.

NEW JERSEY STATE LIBRARY REPORT

New Jersey State Librarian Jen Nelson presented a verbal and a written report.

CORRESPONDENCE AND PUBLIC COMMENTS

No correspondence or public comments.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

President Irene Langlois presented the FY26 Board Committee Assignments. James Keehbler moved to accept the committee assignments. Mickey DiCamillo seconded the motion, which passed.

President Irene Langlois presented the FY26 Executive Board Meeting Dates. The dates were approved by unanimous consent.

Executive Director Ralph Bingham presented the list of FY26 Recurrent Payments. Joan Serpico moved to approve the recurring payments. Michelle Sutton-Kerchner seconded the motion, which passed.

ADJOURNMENT

Michelle Sutton-Kerchner moved to adjourn the meeting. Donna Butler seconded the motion which passed. The meeting was adjourned at 3:02 p.m.

Respectfully submitted by,

Irene Langlois
Board President