



**LibraryLinkNJ**  
THE NEW JERSEY LIBRARY COOPERATIVE

**EVERY NEW JERSEY LIBRARY**  
Connected and Thriving

2300 Stuyvesant Avenue  
Trenton, NJ 08618

[librarylinknj.org](http://librarylinknj.org)

TEL: 732-752-7720  
FAX: 732-752-7785

Ralph S. Bingham III, Executive Director

## EXECUTIVE BOARD REORGANIZATION MEETING MINUTES

July 20, 2023, 2:30 PM via Zoom

### EXECUTIVE BOARD

#### Present

Phillip Berg  
Mary Fran Daley  
Ranjna Das  
Corey Fleming  
John Foglia  
Laura Giacobbe  
Janina Kaldan  
Shannon Kish  
Allan Kleiman  
Bonnie Lafazan  
Irene Langlois  
Laurie Matassa  
Joan Serpico  
Michelle Sutton-Kerchner  
Vickie Volyn

#### Absent

#### Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ  
Carol Fishwick, LibraryLinkNJ (Minutes Taker)

### CALL TO ORDER

The meeting was called to order at 2:36 p.m. by Corey Fleming Chair, Reorganization Committee, who announced that the meeting was in compliance with the Open Public Meetings Act.

Corey Fleming, presented the **new Board Members**:

- Ranjna Das, Member-at-Large
- Mary Ann Daley, Member-at-Large
- Laura Giacobbe, Member-at-Large
- Shannon Kish, Member-at Large
- Irene Langlois, Public Library Representative
- Michelle Sutton-Kerchner, Lay Representative

Corey Fleming presented the **FY24 Slate of Officers**

- PRESIDENT - Ranjna Das
- VICE PRESIDENT/PRESIDENT ELECT - Joan Serpico
- SECRETARY - Bonnie Lafazan
- TREASURER - Mary Fran Daley
- ASSISTANT TREASURER - Phillip Berg

Vickie Volyn moved to accept the Slate of Officers, John Foglia seconded the motion, which passed.

### **Transition of the Gavel**

### **APPROVAL OF MINUTES**

Board President Ranjna Das presented the June 16, 2023, Executive Board Meeting Minutes, John Foglia moved to approve the minutes. Vickie Volyn seconded the minutes. The minutes were approved with one abstention.

### **TREASURER'S REPORT**

Treasurer Mary Fran Daley presented the June 12 – July 14, 2023 Check Detail Report to be accepted. The Check Detail Report was approved by unanimous consent.

Treasurer Mary Fran Daley presented the June 2023 Operating Expenses/Bill List Report to be accepted. The Operating Expenses/Bill List Report was approved by unanimous consent.

Mary Fran Daley presented the July 2023 Budget vs. Expense Report to be accepted. The Budget vs. Expense Report was approved by unanimous consent.

Mary Fran Daley presented the June 2023 Investment Report to be accepted. The Investment Report was approved by unanimous consent.

The QuickBooks reports: 2023 Budget, Balance Sheet with Prior Year Comparison, and Statement of Operations with Prior Year Comparison, were reviewed.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Ralph Bingham presented a written report.

### **STATE LIBRARIAN'S REPORT**

A written report was presented.

### **COMMITTEE REPORTS**

- Bylaws Committee - No Report
- Finance Committee - No Report
- Fund Development Committee - No Report
- Membership Committee - No Report
- Nominating Committee - No Report
- Personnel Committee - No Report
- Planning Committee - No Report
- Resource Sharing Committee – No Report

### **CORRESPONDENCE AND PUBLIC COMMENTS**

No correspondence or public comment

## **UNFINISHED BUSINESS**

No unfinished business

## **NEW BUSINESS**

Board President Ranjna Das presented FY24 Board Committees. Corey Fleming moved to accept the FY24 Board Committees. Bonnie Lafazan seconded the motion, which passed.

Board President Ranjna Das presented the FY24 Board Meeting Dates. Joan Serpico moved to accept the FY24 Board Meeting Dates. Irene Langlois seconded the motion, which passed.

Phillip Berg, on behalf on the Finance Committee, presented the Finance Policies & Procedures Manual for adoption. The Finance Manual was adopted.

The Finance Committee also presented the list of Recurring Payments for the Fiscal 2024 year for adoption. The list of Recurring Payments was adopted.

Code of Ethics - Executive Director Ralph Bingham reminded Board members to sign and return the Code of Ethics form.

## **ADJOURNMENT**

Corey Fleming moved to adjourn the meeting. John Foglia seconded the motion which passed. The meeting was adjourned at 3:14 pm.

Respectfully submitted by  
Bonnie Lafazan  
Secretary