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Ralph S. Bingham III, Executive Director

## **EXECUTIVE BOARD REORGANIZATION MEETING MINUTES**

**July 21, 2022, 2:30 PM via Zoom**

### **EXECUTIVE BOARD**

#### **Present**

Phillip Berg  
Chris Carbone  
Ranjna Das  
Corey Fleming  
John Foglia  
Janina Kaldan  
Allan Kleiman  
Bonnie Lafazan  
Jennifer Podolsky  
Will Porter  
Jennie Pu  
Joan Serpico  
Vickie Volyn

#### **Absent**

Kathy Dempsey  
Laurie Matassa

#### **Also Attending**

Ralph Bingham, Executive Director, LibraryLinkNJ  
Carol Fishwick, LibraryLinkNJ (Minutes Taker)  
Jen Nelson, State Librarian  
Michele Stricker, Deputy State Librarian  
Natalie Niziolek, Library Network Review Board

### **CALL TO ORDER**

The meeting was called to order at 2:30 p.m. by Bonnie Lafazan, Chair, Reorganization Committee, who announced that the meeting was in compliance with the Open Public Meetings Act.

Bonnie Lafazan presented the new Board Members:

- Vickie Volyn, Lay Representative
- John Foglia, Academic Library Representative

Bonnie Lafazan presented the FY23 Slate of Officers

- PRESIDENT - Jennie Pu
- VICE PRESIDENT - Corey Fleming
- SECRETARY - Kathy Dempsey
- TREASURER - Will Porter

- ASSISTANT TREASURER - Phillip Berg

The Slate of Officers was approved by unanimous consent.

Transition of the Gavel

Board President Jennie Pu presented FY23 Board Committees. Will Porter moved to accept the FY23 Board Committees. Ranjna Das seconded the motion, which passed.

Board President Jennie Pu presented the FY23 Board Meeting Dates. John Foglia moved to accept the FY23 Board Meeting Dates. Vickie Volyn seconded the motion, which passed.

### **APPROVAL OF MINUTES**

Vice President Corey Fleming presented the June 16, 2022, Executive Board Meeting Minutes. The minutes were approved by unanimous consent.

### **TREASURER'S REPORT**

Assistant Treasurer Phillip Berg presented the June 2022 Operating Expenses/Bill List Report to be accepted. The Operating Expenses/Bill List Report was approved by unanimous consent.

Assistant Treasurer Phillip Berg presented the June 2022 Budget vs. Expense Report to be accepted. The Budget vs. Expense Report was approved by unanimous consent.

Assistant Treasurer Phillip Berg presented the June 2022 Investment Report to be accepted. The Investment Report was approved by unanimous consent.

The QuickBooks reports: 2022 Budget, Balance Sheet with Prior Year Comparison, and Statement of Operations with Prior Year Comparison, were reviewed.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Ralph Bingham presented a written report.

### **STATE LIBRARIAN'S REPORT**

Michele Stricker presented a verbal report, congratulating the LLNJ Board.

### **COMMITTEE REPORTS**

- Bylaws Committee - No Report
- Delivery Task Force - No Report
- Finance Committee - No Report
- Fund Development Committee - No Report
- Membership Committee - No Report
- Nominations Committee - No Report
- Personnel Committee - No Report
- Planning Committee - No Report
- TOPCATS - No Report

## **CORRESPONDENCE AND PUBLIC COMMENTS**

No correspondence or public comment

## **UNFINISHED BUSINESS**

No unfinished business

## **NEW BUSINESS**

Code of Ethics - LLNJ Executive Director Ralph Bingham reminded Board members to fill out and return the Code of Ethics form.

Board President Jennie Pu requested that regularly scheduled Committee meetings be held in FY23. Committee Chairs should work with the Executive Director to create a schedule of regular meetings before the September Board Meeting.

Ralph Bingham discussed the FY23 Committees

## **ADJOURNMENT**

Corey Fleming moved to adjourn the meeting. Bonnie Lafazan seconded the motion which passed. The meeting was adjourned at 3:16 pm.

Respectfully submitted by  
Corey Fleming  
Executive Board Vice President