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Ralph S. Bingham III, Executive Director

EVERY NEW JERSEY LIBRARY
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EXECUTIVE BOARD MEETING MINUTES

June 16, 2023, 2:30 PM via Zoom

EXECUTIVE BOARD

Present

Phillip Berg
Chris Carbone
Kathy Dempsey
Corey Fleming
Janina Kaldan
Laurie Matassa
Allan Kleiman
Bonnie Lafazan
Jennifer Podolsky
Will Porter
Joan Serpico
Vickie Volyn

Absent

Ranjna Das
John Foglia
Jennie Pu

Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ
Carol Fishwick, LibraryLinkNJ (Minute Taker)
Michele Stricker, New Jersey State Library

CALL TO ORDER

The meeting was called to order at 2:34 p.m. by Vice President Corey Fleming who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

Secretary Kathy Dempsey presented the May 18, 2023, Executive Board Meeting minutes. The minutes were approved by unanimous consent.

TREASURER'S REPORT

Treasurer Will Porter presented the Check Detail Report for June 1 through June 12, 2023, to be accepted. The Check Detail Report was approved by unanimous consent.

Treasurer Will Porter presented the May 2023 Operating Expenses/Bill List Report to be accepted. The Operating Expenses/Bill List Report was approved by unanimous consent.

Treasurer Will Porter presented the May 2023 Budget vs. Expense Report to be accepted.

The Budget vs. Expense Report was approved by unanimous consent.

Treasurer Will Porter presented the May 2023 Investment Report to be accepted. The Investment Report was approved by unanimous consent.

The QuickBooks reports: FY2023 Budget, Balance Sheet with Prior Year Comparison, and Statement of Operations with Prior Year Comparison, were reviewed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ralph Bingham presented a written report.

STATE LIBRARIAN'S REPORT

Michele Stricker, New Jersey State Library presented a written report.

COMMITTEE REPORTS

- Advocacy Committee - No Report
- Bylaws Committee - Phillip Berg reported that the revisions to the By-Laws were passed by the membership.
- Finance Committee - Will Porter reported that the FY2024 budget was approved at the membership meeting. The committee is still working on the Finance manual.
- Fund Development Committee - No Report
- Membership Committee - No Report
- Nominations Committee - No Report
- Personnel Committee - No Report
- Planning Committee - No Report
- Reorganization Committee – The committee is creating the FY24 officer slate.
- Resource Sharing - Ralph Bingham met with committee co-chairs Ranjna Das and Luca Manna. They will create a presentation for State Librarian Jen Nelson updating her on the work of the committee and future plans.

CORRESPONDENCE AND PUBLIC COMMENTS

An email from Karen Botkin, Verizon Law Library, stating the Law Library has closed, and they will no longer be a member of LLNJ.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Vice President Corey Fleming thanked the Executive Board members that are leaving.

ADJOURNMENT

Will Porter moved to adjourn the meeting. Kathy Dempsey seconded the motion, which passed. The meeting was adjourned at 2:58 p.m.

Respectfully submitted by
Kathy Dempsey
Secretary