



2300 Stuyvesant Avenue
Trenton, NJ 08618

LibraryLinkNJ.org

TEL: 732-752-7720
FAX: 732-752-7785

Ralph S. Bingham III, Executive Director

EXECUTIVE BOARD MEETING MINUTES

June 18, 2025, 10:30 a.m. - Via Zoom

EXECUTIVE BOARD

Present

Amy Behr-Shields
Mary Fran Daley
Ranjna Das
Allan Kleiman
Irene Langlois
Luca Manna
Joan Serpico
Amy Steinbauer
Michelle Sutton-Kerchner
Vickie Volyn

Absent

Donna Butler
Helen-Ann Brown Epstein
Corey Fleming
John Foglia

Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ
Jen Brenner, Deputy State Librarian, New Jersey State Library
Carol Fishwick, LibraryLinkNJ (Minute Taker)

CALL TO ORDER

The meeting was called to order at 10:31 a.m. by Board President Joan Serpico who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

Secretary Amy Behr-Shields presented the May 15, 2025, Executive Board Meeting Minutes, which were approved by unanimous consent with one abstention.

PRESIDENT'S REPORT

No Report

TREASURER'S REPORT

Executive Director Ralph Bingham presented the following reports to be accepted:

- May 10, 2025 - June 13, 2025, Check Detail Report
- May 2025 Operating Expenses/Bill List Report
- May 2025 Budget vs. Expense Report
- May 2025 Investment Report

The above reports were approved by unanimous consent.

The QuickBooks reports: FY 2025 Budget, Balance Sheet with Prior Year Comparison, and Statement of

operations with Prior Year Comparison, were reviewed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ralph Bingham presented a verbal and a written report. Ralph Bingham also thanked Corey Fleming, John Foglia, Allan Kleiman and Vickie Volyn for serving on the LLNJ Executive Board.

NEW JERSEY STATE LIBRARY REPORT

Jen Brenner, New Jersey State Library presented a verbal and a written report.

COMMITTEE REPORTS

- Bylaws Committee - No Report
- Finance Committee – Committee Chair Fran Daley reported that she met with Executive Director Ralph Bingham and Joan Serpico to discuss the Bylaws changes and the FY26 budget.
- Membership/Planning Committee - No Report
- Nominating/Reorganization Committee – Committee Chair Amy Behr-Shields reported that committee completed the board slate for FY26 and is working on the officer slate for FY26.
- Personnel Committee - No Report
- Resource Sharing Committee - No Report

CORRESPONDENCE AND PUBLIC COMMENTS

No correspondence or Public comments.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

Irene Langlois moved to change the Executive Board meetings start time from 2:30 p.m. to 3:00 p.m. during FY26. Mary Fran Daley seconded the motion, which passed.

ADJOURNMENT

Luca Manna moved to adjourn the meeting. Mary Fran Daley seconded the motion which passed. The meeting was adjourned at 10:51 a.m.

Respectfully submitted by,



Amy Behr-Shields
Secretary