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Ralph S. Bingham III, Executive Director

EXECUTIVE BOARD MEETING MINUTES

June 18, 2026, 10:30 a.m. - via Zoom

EXECUTIVE BOARD

Present

Helen-Ann Brown Epstein
Michael DiCamillo
Kristin Hayes
James Keehler
Irene Langlois
Luca Manna
Dana Nicklas
Joan Serpico
Amy Steinbauer
Michelle Sutton-Kerchner

Absent

Amy Behr-Shields
Akiema Buchanan
Donna Butler
Mary Fran Daley
Ann-Marie Latini

Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ
Jen Brenner, New Jersey State Library
Carol Fishwick, Minute Taker

CALL TO ORDER

The meeting was called to order at 10:30 a.m. by Board President Irene Langlois who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

Secretary James Keehler presented the May 21, 2026, Executive Board Meeting Minutes, which were approved by unanimous consent.

PRESIDENT'S REPORT

Executive Board President Irene Langlois thanked everyone for all their help and guidance during this past year.

TREASURER'S REPORT

The Executive Director Ralph Bingham presented the Financial Reports. Amy Steinbauer moved to adopt the Operating Expenses/Bill List, Budget vs. Expense Report Investment report into record and approve the Check Detail Report for payment. Luca Manna seconded the motion, which passed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ralph Bingham presented a report.

NEW JERSEY STATE LIBRARY REPORT

Jen Brenner, New Jersey State Library, presented a report.

COMMITTEE REPORTS

- Bylaws Committee – James Keehbler reported that the updated bylaws will be presented the upcoming Membership Meeting.
- Finance Committee – No Report
- Fund Development – No Report
- Membership/Planning Committee – No Report
- Nominating/Reorganization Committee – James Keehbler reported on the Library Network Review Board appointments will be discussed during New Business.
- Personnel Committee – Joan Serpico reported that an update from the committee will be presented during Executive Session.
- Resource Sharing Committee – No Report

CORRESPONDENCE AND PUBLIC COMMENTS

No Correspondence

UNFINISHED BUSINESS

A Library Director reached out about the Bylaws change for proxy voting.

NEW BUSINESS.

With the recommendation of the Nominating/Reorganization committee, James Keehbler moved to appoint Melody Scagnelli-Townley, Director of Bayonne Public Library and Amy Steinbauer, Director of Berkeley Heights Public Library to the Library Network Review Board. The motion passed with Kristin Hayes abstaining.

At 10:49 a.m. Irene Langlois moved to go into Closed Session for personnel items. Joan Serpico seconded the motion, which passed.

At 10:55 a.m., Irene Langlois made a motion to return to Open Session. Joan Serpico seconded the motion, which passed.

ADJOURNMENT

James Keehbler moved to adjourn the meeting. Helen-Ann Brown Epstein seconded the motion, which passed. The meeting was adjourned at 10:56 a.m.

Respectfully submitted by,

James Keehbler

Secretary