



2300 Stuyvesant Avenue  
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THE NEW JERSEY LIBRARY COOPERATIVE

[librarylinknj.org](http://librarylinknj.org)

**MOVING FORWARD TOGETHER**

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Ralph S. Bingham III, Executive Director

## EXECUTIVE BOARD MEETING

March 17, 2022, 2:30 PM  
Zoom

### MINUTES

#### EXECUTIVE BOARD

##### Present

Phillip Berg  
Chris Carbone  
Ranjna Das  
Kathy Dempsey  
Corey Fleming  
Janina Kaldan  
Allan Kleiman  
Bonnie Lafazan  
Ricardo Pino  
Jennifer Podolsky  
Will Porter  
Jennie Pu  
Irene Sterling

##### Absent

Laurie Matassa

##### Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ  
Carol Fishwick, LibraryLinkNJ (Minutes Taker)  
Kathleen Moeller-Peiffer, Deputy State Librarian  
Dr. Juliet Machie, Executive Director, NJLA  
Kate Jagers, Director, Highland Park Public Library & NJLA President  
John Wallace, Ocean County College, Chair of NJLA Scholarship Committee

#### CALL TO ORDER

The meeting was called to order at 2:31 p.m. by Jennie Pu, Executive Board President, who announced that the meeting was in compliance with the Open Public Meetings Act.

#### APPROVAL OF MINUTES

The Executive Board Secretary Kathy Dempsey presented the February 17, 2022 Executive Board Meeting Minutes. Members spotted typos. Kathy Dempsey presented the February 17, 2022 minutes with three corrections. Will Porter moved to adopt the amended minutes. Chris Carbone seconded the motion, which passed.

#### PRESENTATION BY DR. JULIET MACHIE

Juliet Machie announced that NJLA Spectrum Coalition has been changed to NJLA Equity Scholarship Coalition.

NJLA President Kate Jagers and John Wallace, Chair of the Scholarship Committee, offered more details about the initiative. Will Porter moved to affirm that LibraryLinkNJ is still committed to participating in the scholarship to the extent that was agreed to at the last meeting. Irene Sterling seconded the motion, which passed.

### **PRESIDENT'S REPORT**

No Report

### **TREASURER'S REPORT**

Treasurer Ricardo Pino presented the February 2022 Operating Expenses Report to be accepted. The Operating Expenses report was approved by unanimous consent.

Treasurer Ricardo Pino presented the February 2022 Budget vs. Expense Report to be accepted. The Budget vs. Expense report was approved by unanimous consent.

Treasurer Ricardo Pino presented the February 2022 Investment Report to be accepted. The Investment Report was approved by unanimous consent.

The reports were filed for audit.

The QuickBooks reports: 2022 Budget, Balance Sheet with Prior Year Comparison, and Statement of Operations with Prior Year Comparison, were reviewed.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Ralph Bingham presented a written report.

### **REPORT OF THE STATE LIBRARY**

The State Library presented a written report.

### **COMMITTEE REPORTS**

- Bylaws Committee - No Report
- Delivery Task Force - Philip Berg reported that the task force met. He reported that the Task Force is still negotiating with the vendor. They also are working on how to improve the website. The RFP is very time consuming.
- Fund Development Committee - Irene Sterling reported that the Fund Development Committee met and are continuing the conversation about the impact of the Strategic Plan. The Committee is going to meet with the Dodge Foundation and are asking if any Board Members have any contacts in the foundation.
- Finance Committee - Ricardo Pino reported that although the committee did not meet he is working with Ralph Bingham on preparing next year's budget and trying to project a few years out.
- Membership Committee - No Report
- Nominations Committee - In the absence of Laurie Matassa, Ralph Bingham reported that the committee is working on filling the vacant seats on the Executive Board.
- Personnel Committee - No Report
- Planning Committee - Allan Kleiman reported that Amanda Standerfer from Fast Forward Libraries is working on individual focus groups to inform the Strategic Plan. The full Executive Board will have an in-person meeting with Amanda at the end of April.
- TOPCATS - No Report

## **CORRESPONDENCE AND PUBLIC COMMENTS**

No correspondence.

## **UNFINISHED BUSINESS**

Discussion of when and if the Executive Board should go back to holding in-person meetings. Suggestion was to meet in person quarterly, in different areas of the state to accommodate all members. No final decision was made.

## **NEW BUSINESS**

Ricardo Pino moved to change from two NJLA Equity Scholarships to four, at a total cost \$34,000. Philip Berg seconded the motion. Discussion about whether to spend the additional \$17,000. Philip Berg moved to postpone the motion until the next meeting to give Ralph Bingham and the Finance Committee more time to look into the finances. Allan Kleiman seconded the motion, which passed.

Save the date for the Spring Membership Meeting on Tuesday, June 21st at 2:00 p.m. Amanda Standerfer from Fast Forward Libraries will attend to present the new Strategic Plan.

The next Executive Board Meeting will be April 21, 2022, at 2:30 p.m.

## **ADJOURNMENT**

Phillip Berg moved to adjourn the meeting. Allan Kleiman seconded the motion, which passed. The meeting was adjourned at 4:01 p.m.

Respectfully submitted by  
Kathy Dempsey, Secretary