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Ralph S. Bingham III, Executive Director

EXECUTIVE BOARD MEETING MINUTES

May 15, 2025, 2:30 PM via Zoom

EXECUTIVE BOARD

Present

Amy Behr-Shields
Donna Butler
Mary Fran Daley
Ranjna Das
Corey Fleming
John Foglia
Irene Langlois
Luca Manna
Joan Serpico
Amy Steinbauer
Michelle Sutton-Kerchner
Vickie Volyn

Absent

Helen-Ann Brown Epstein
Allan Kleiman

Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ
Jen Brenner, Deputy State Librarian, New Jersey State Library
Jennifer Bruno, LibraryLinkNJ (Minutes Taker)

CALL TO ORDER

The meeting was called to order at 2:32 p.m. by Board President Joan Serpico who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

Secretary Amy Behr-Shields presented the April 17, 2025, Executive Board Meeting Minutes, which were approved by unanimous consent.

PRESIDENT'S REPORT

No Report - Joan Serpico suggested that the Executive Board consider holding meetings later in the day. This topics will be discussed at next month's meeting.

TREASURER'S REPORT

Executive Director Ralph Bingham presented the following reports to be accepted:

- April 12, 2025 - May 9, 2025, Check Detail Report
- April 2025 Operating Expenses/Bill List Report
- April Budget vs. Expense Report

- April 2025 Investment Report

The above reports were approved by unanimous consent with Amy Behr-Shields abstaining.

The QuickBooks reports: FY 2025 Budget, Balance Sheet with Prior Year Comparison, and Statement of Operations with Prior Year Comparison, were reviewed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ralph Bingham's report will be in new business.

NEW JERSEY STATE LIBRARY REPORT

Jen Brenner, New Jersey State Library, reported that the Digital Equity grant was terminated. The State Library is waiting for the approval of the State budget.

COMMITTEE REPORTS

- Bylaws Committee - Report will be in new business.
- Finance Committee - Report will be in new business.
- Membership/Planning Committee - Report will be in new business.
- Nominating Committee – Committee Chair Amy Behr-Shields reported that the committee discussed potential new Executive Board members and created the FY26 Board Slate.
- Personnel Committee - No Report
- Resource Sharing Committee - No Report

CORRESPONDENCE AND PUBLIC COMMENTS

No correspondence or Public comments.

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

Ralph Bingham presented the changes to the FY26/27 Strategic Plan removing the IMLS grant. Irene Langlois moved to approve the changes. Michelle Sutton-Kerchner seconded the motion, which passed.

Ralph Bingham presented the proposed Bylaws changes removing Article 10 sections D & F. The Executive Board is accepted the committee's recommendation to send these changes to the membership.

Ralph Bingham presented the proposed FY26 budget. Ranjna Das moved to approve the budget to be presented to the members at the June Membership Meeting. John Foglia seconded the motion, which passed.

ADJOURNMENT

Luca Manna moved to adjourn the meeting. John Foglia seconded the motion which passed. The meeting was adjourned at 3:25 pm.

Respectfully submitted by



Amy Behr-Shields
Secretary