



2300 Stuyvesant Avenue
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Ralph S. Bingham III, Executive Director

EVERY NEW JERSEY LIBRARY
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EXECUTIVE BOARD MEETING MINUTES

May 16, 2024, 2:30 PM via Zoom

EXECUTIVE BOARD

Present

Mary Fran Daley (In-Person)
Ranjna Das (In-Person)
Corey Fleming (Zoom)
John Foglia (Zoom)
Laura Giacobbe (In-Person)
Janina Kaldan (Zoom)
Shannon Kish (Zoom)
Allan Kleiman (Zoom)
Irene Langlois (In-Person)
Bonnie Lafazan (Zoom)
Laurie Matassa (In-Person)
Joan Serpico (In-Person)
Michelle Sutton-Kerchner (Zoom)

Absent

Phillip Berg
Bonnie Lafazan
Vickie Volyn

Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ (In-Person)
Carol Fishwick (Minute Taker via Zoom)

CALL TO ORDER

The meeting was called to order at 2:30 p.m. by President Ranjna Das who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

President Ranjna Das presented the April 18, 2024, meeting minutes. The minutes were approved by unanimous consent.

TREASURER'S REPORT

Treasurer Mary Fran Daley presented the following reports to be accepted:

- April 15, 2024 - May 10, 2024 Check Detail Report
- April 2024 Operating Expenses/Bill List Report
- April 2024 Budget vs. Expense Report
- April 2024 Investment Report

All of the above reports were approved by unanimous consent.

The QuickBooks reports: FY 2024 Budget, Balance Sheet with Prior Year Comparison, and Statement of Operations with Prior Year Comparison, were reviewed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ralph Bingham presented a written report.

STATE LIBRARIAN'S REPORT

There was no State Librarian's report

COMMITTEE REPORTS

- Bylaws Committee – No Report
- Finance Committee – No Report
- Fund Development Committee - No Report
- Membership Committee - No Report
- Nominating Committee - No Report
- Personnel Committee – Chair Laurie Matassa reported that Items will be discussed in closed session.
- Planning Committee – No Report
- Resource Sharing Committee - No Report

CORRESPONDENCE AND PUBLIC COMMENTS

No correspondence or public comment.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

Mary Fran Daley moved to approve the FY24 Budget Line Revisions. Irene Langlois seconded the motion, the motion passed.

Mary Fran Daley moved to approve the FY25 Draft Budget. Laurie Matassa seconded the motion, the motion passed.

At 3:00 p.m., Joan Serpico moved to go into closed Executive Session. Laurie Matassa seconded the motion, the motion passed. At 3:30 p.m., Ranjna Das moved to adjourn the Executive Session. Joan Serpico seconded the motion, which passed.

The Personnel Committee moved to approve the job description and promotion discussed in Executive Session, which passed.

ADJOURNMENT

Allan Kleiman moved to adjourn the meeting. Corey Fleming seconded the motion, which passed. The meeting was adjourned at 3:35 p.m.

Respectfully submitted by

Joan Serpico
Vice President