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Ralph S. Bingham III, Executive Director

EXECUTIVE BOARD MEETING MINUTES

May 21, 2026, 3:00 p.m. - Via Zoom

EXECUTIVE BOARD

Present

Amy Behr-Shields
Akiema Buchanan
Michael DiCamillo
James Keehbler
Irene Langlois
Ann-Marie Latini
Luca Manna
Dana Nicklas
Joan Serpico
Amy Steinbauer

Absent

Donna Butler
Mary Fran Daley
Helen-Ann Brown Epstein
Kristin Hayes
Michelle Sutton-Kerchner

Also Attending

Ralph Bingham, Executive Director, LibraryLinkNJ
Jen Nelson, NJ State Librarian
Jen Brenner, New Jersey State Library
Jennifer Bruno, LibraryLinkNJ, Minute Taker

CALL TO ORDER

The meeting was called to order at 3:01 p.m. by Board President Irene Langlois who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

Secretary James Keehbler presented the April 16, 2026, Executive Board Meeting Minutes, which were approved by unanimous consent.

TREASURER'S REPORT

Executive Director Ralph Bingham presented the Financial Reports. Luca Manna moved to adopt the Operating Expenses/Bill List, Budget vs. Expense Report Investment report into record and approve the Check Detail Report for payment. James Keehbler seconded the motion, which passed.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ralph Bingham presented a report.

NEW JERSEY STATE LIBRARY REPORT

Jen Nelson, New Jersey State Librarian, presented a report.

COMMITTEE REPORTS

- Bylaws Committee – James Keehbler reported that the proposed Bylaws changes will be presented during New Business.
- Finance Committee – Ralph Bingham reported that the proposed FY2027 budget will be presented during New Business.
- Fund Development – No Report
- Membership/Planning Committee – No Report
- Nominating/Reorganization Committee – James Keehbler reported that the proposed FY27 Board Slate is complete and will be sent to the membership. Work on the FY27 officer slate continues.
- Personnel Committee – Joan Serpico reported that an update will be presented during the closed session.
- Resource Sharing Committee – Ralph Bingham reported that the amendment to the TForce Logistic contract will be presented during New Business.

CORRESPONDENCE AND PUBLIC COMMENTS

No Correspondence

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS.

Executive Director Ralph Bingham and State Librarian Jen Nelson reported on the NJ AI Library Learning Network. Amy Behr-Shields moved to approve the MOU with the New Jersey AI Hub and to authorize Ralph Bingham to sign the MOU. The motion passed.

Executive Director Ralph Bingham reported on the Statewide Delivery Service Contract Extension. Luca Manna moved to approve the Statewide Delivery Service Contract Extension. Joan Serpico seconded the motion, which passed.

Ralph Bingham reported on the proposed FY27 Budget. Irene Langlois moved to present the budget to the LibraryLinkNJ membership at the June 18 Membership Meeting. Joan Serpico seconded the motion, which passed.

Ralph Bingham presented the proposed Bylaws changes. James Keehbler moved to present the changes to the membership at the June 18 Membership Meeting. Amy Steinbauer seconded the motion, which passed.

At 3:47 p.m., Irene Langlois moved to go into Closed Session for personnel items. Joan Serpico seconded the motion, which passed.

At 3:51 p.m., Irene Langlois moved to return to Open Session. Amy Behr-Shields seconded the motion, which passed.

ADJOURNMENT

Luca Manna moved to adjourn the meeting, which passed. The meeting was adjourned at 3:52 p.m.

Respectfully submitted by,
James Keehbler
Secretary