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Juliet Machie, Interim, Executive Director Juliet@librarylinknj.org

EXECUTIVE BOARD MEETING
Thursday, February 20, 2020 2:30 PM
In Person – Gloucester County Library

MINUTES

EXECUTIVE BOARD

Present

Phillip Berg
Ralph Bingham
Chris Carbone
Karen Cohen
Cory Fleming
Allan Kleiman
Bonnie Lafazan
Deborah Magnan
Laurie Matassa
Michelle McGreivey
Ricardo Pino
Jennifer Podolsky

Absent

Steve Chudnick
Elizabeth Sosnowska
Irene Sterling

Also Attending

Juliet Machie, Interim Executive Director
Kathleen Moeller-Peiffer, Deputy State Librarian, New Jersey State Library

CALL TO ORDER

The meeting was called to order at 2:33 p.m. by President Chris Carbone, who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

Deborah Magnan moved to accept the January 16, 2020 minutes. Jennifer Podlowski seconded the motion, which passed with one abstention and two corrections. The motion was carried.

PRESIDENT'S REPORT

President Chris Carbone thanked everyone for coming to the Executive Board Meeting.

TREASURER'S REPORT

Ricardo Pino moved to accept the January 2020 Operating Expenses and the Budget vs. Expense Reports. Deborah Magnan 2nd the motion which passed. The reports were filed for audit. The QuickBooks reports: 2020 Budget - July through June; Balance Sheet Previous Year Comparison; Statement of Operations with Prior Year Comparisons and Investment Report were reviewed.

REPORT OF THE NEW JERSEY STATE LIBRARY

Kathleen Moeller-Peiffer of the New Jersey State Library submitted a written report.

REPORT OF THE EXECUTIVE DIRECTOR

Interim Executive Director, Juliet Machie submitted a written report.

COMMITTEE REPORTS

Michelle McGreivey, Chair of the Bylaws Committee sent a draft of changes to voting to the By-Laws Committee.

The Membership Committee is reviewing the Code of Conduct.

Jennifer Podolsky, Chair of the Personnel Committee reporting that the search for a new Executive Director is moving forward. Bradbury Miller associates will have the first meeting with the search committee on March 3rd.

Juliet Machie and Chris Carbone present a written Strategic Planning report. In preparation for an FY21-24 strategic plan, the Strategic Planning Committee requested to hire Rob Ross, CEO of NC Live, to present a workshop on "Reimagining Library Cooperatives." Phillip Berg moved to hire Rob Ross to present a workshop in March or April, at the cost of \$2,000.00. The motion was approved.

LLNJ Delivery Task Force Chair, Phillip Berg, submitted a written report. Phillip Berg moved to extend the current delivery contract by six months. Ricardo Pino seconded the motion, which passed.

CORRESPONDENCE

No correspondence

PUBLIC COMMENT

There were no public comments.

UNFINISHED BUSINESS

Juliet Machie, Interim Executive Director, presented a written update on LLNJ's Office Relocation to Trenton.

Deborah Magnan noted that the minutes of the December 19 Board meeting recorded her as present even though she was absent. A motion was made to correct the December minutes and it was approved.

AGENDA ITEMS FOR NEXT MEETING

The next Board meeting is scheduled on March 19, 2020, 2:30 p.m., at the Paterson Free Public Library.

ADJOURNMENT

Philip Berg moved to adjourn the meeting. Ralph Bingham seconded the motion, which passed. The meeting was adjourned at 3:28 p.m.

Respectfully submitted,

Deborah Magnan
Secretary