



44 Stelton Road, Suite 330 TEL: 732-752-7720 or 866-505-5465 librarylinknj.org
Piscataway, NJ 08854 FAX: 732-752-7785 or 800-793-8007
Kathy Schalk-Greene, Executive Director Kathy@librarylinknj.org

EXECUTIVE BOARD MEETING
Thursday, May 18, 2017
Online and In-Person
2:30 p.m. start time

MINUTES

EXECUTIVE BOARD

Present

Cathy Boss (2:45 pm)
Karen Brodsky (2:47 pm)
Steve Chudnick
Janice Cooper
Heather Craven
Ranjna Das
Tanya Finney Estrada
Kimberly Paone
Lynn Pascale (2:40 pm)
Adele Puccio
Irene Sterling
Anne Wodnick

Absent

Candice Brown
Michelle McGreivey
Rick Vander Wende

Also Attending

Kathy Schalk-Greene, Executive Director
Joanne Roukens, Assistant Director
Michele Stricker, NJ State Library
Sophie Brookover, LibraryLinkNJ

CALL TO ORDER

The meeting was called to order at 2:31p.m. by President Kimberly Paone, who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

Kimberly Paone presented the minutes of the April 20, 2017 board meeting and moved to accept. Adele Puccio seconded the motion, which passed.

TREASURER'S REPORT

Kimberly Paone, President, presented the April 2017 Report of Expenditures and the April 2017 Report of Investments and moved to accept. Irene Sterling seconded the motion, which passed. The reports were filed for audit.

REPORT OF THE STATE LIBRARY

Michele Stricker presented a written report from the State Library.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Kathy Schalk-Greene reported on the following issues:

Economic Savings through Resource Sharing

- **Delivery.** Delivery Task Force conference call was held on 4/17 to establish subcommittees on the Delivery RFP.

Advocacy, Collaboration and Partnerships

- **Advocacy.**
 - Kathy attended the NJLA Public Policy meeting on 4/7.
- **Collaboration.**
 - Sophie Brookover participated in two conference calls with panelists for the NJLA Conference.
 - Kathy presented at the NJLA conference panel on 4/26/17.
 - Sophie Brookover and Claire Schmieder submitted a program proposal for PLA 2018.
 - Kathy is serving on the NJ Digital Public Library of America Planning and Executive Committees.
 - Future Conference planned for September 25 and 26 at the Borgata Hotel in Atlantic City.

Knowledge, Skills and Professional Growth

- **Continuing Education.** The webinar schedule was concluded for FY17.

Innovation and Reinvention.

- Social Media Management. The engagement and content highlight of the month was live-tweeting sessions at the NJLA Conference in Atlantic City.
- TechFest at Gloucester County library hosted by Sophie Brookover was a huge success.
- Project Management series were reported by Sophie Mi-Sun Lyu.

Other Activities

- Additional Staff Activities were reported.

Irene Sterling motioned to accept the Executive Directors Report. Steve Chudnick seconded the motion which passed.

CORRESPONDENCE

- MentorNJ-Year 3 of the MentorNJ program is scheduled to run for an 18 month to align the program with the fiscal year ends of both NJSL and LLNJ.

UNFINISHED BUSINESS

- **Strategic Planning.** A Steering Committee meeting was held on May 10, 2017.
- **Delivery.** On the recommendation of the Deliver Task Force Janice Cooper moved to stop the “grandfathered” sites from receiving delivery. Lynn Padcale seconded the motion which passed.
- **Powering Up Awards. Powering Up Awards.** Funds from the innovative line can be used for this initiative.

NEW BUSINESS

- **State Library Technology Infrastructure Study.** The amount of \$20,000 has been allocated by the State Library for this initiative.
- **Advocacy and the LLNJ Board. Kimberly Paone, President.** This topic needs further consideration to determine how to implement lobbying and advocacy.
- **Budget Line Revision Request.** Anne Wodnick moved to increase line 9734(Planning and Evaluation from \$43,000 to \$48,400 to continue working with Greg Pronevitz as our delivery consultant.

AGENDA ITEMS FOR NEXT MEETING

Online, June 15 (2:30 p.m.)

(Meeting is scheduled, but may not be held due to Membership Meeting on June 9.)

In-Person Board Retreat, Thursday, July 20

10 a.m. to 1 p.m. (coffee at 9:30 a.m.) LLNJ Office – Piscataway

Lunch 1:00 – 2:30 p.m.

July Board & Reorganization Meeting (2:30-4:00 p.m.)

ADJOURNMENT

Adele Puccio moved to adjourn the meeting. Heather Craven seconded the motion. The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Lynn Pascale, Secretary