



LibraryLinkNJ

THE NEW JERSEY LIBRARY COOPERATIVE

MOVING FORWARD TOGETHER

2300 Stuyvesant Avenue
Trenton, NJ 08618

librarylinknj.org

TEL: 732-752-7720
FAX: 732-752-7785

Ralph S. Bingham III, Executive Director

EXECUTIVE BOARD MEETING

November 18, 2021, 2:30 PM
Zoom

MINUTES

EXECUTIVE BOARD

Present

Phillip Berg
Chris Carbone
Ranjna Das
Kathy Dempsey
Janina Kaldan
Allan Kleiman
Bonnie Lafazan
Ricardo Pino
Jennifer Podolsky
Will Porter
Jennie Pu
C. L. Quillen

Absent

Corey Fleming
Laurie Matassa
Irene Sterling

Also Attending

Ralph Bingham, Executive Director, LLNJ
Carol Fishwick, LibraryLinkNJ
Kathleen Moeller-Pfeiffer, Deputy State Librarian

CALL TO ORDER

The meeting was called to order at 2:33 p.m. by Jennie Pu, Executive Board President, who announced that the meeting was in compliance with the Open Public Meetings Act.

APPROVAL OF MINUTES

The Executive Board Secretary Kathy Dempsey presented the October 21, 2021, Executive Board Meeting Minutes. The minutes were approved by unanimous consent with one correction.

PRESIDENT'S REPORT

Executive Board President Jennie Pu reported that she participated in the LLNJ meet up for Asian Pacific American Library Workers.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ralph Bingham presented a written report. Ralph also wished C. L. Quillen well in her new position as Branch Manager in Florida.

REPORT OF THE STATE LIBRARY

The State Library presented a written report.

TREASURER'S REPORT

Treasurer Ricardo Pino presented and moved to approve the October 2021 Operating Expenses Report to be accepted. The Operating Expenses report was approved by unanimous consent.

Treasurer Ricardo Pino presented and moved to approve the October 2021 Budget vs. Expense Report to be accepted. The Budget vs. Expense report was approved by unanimous consent.

Treasurer Ricardo Pino presented and moved to approve the October 2021 Investment Report to be accepted. The Investment Report was approved by unanimous consent.

The reports were filed for audit.

The QuickBooks reports: 2021 Budget, Balance Sheet with Prior Year Comparison, and Statement of Operations with Prior Year Comparison, were reviewed.

COMMITTEE REPORTS

- Bylaws Committee - No Report
- Delivery Task Force - Not much to report, still going through fortnight count.
- Fund Development Committee - No Report
- Finance Committee - No Report
- Membership Committee - No Report
- Nominations Committee - No Report
- Personnel Committee - Chris Carbone reported that he has been working with Ralph Bingham to update the personnel manual.
- Planning Committee - Allan Kleiman reported that the committee met and updated a timeline for the upcoming strategic plan. They are also working on a draft of the RFQ for a strategic planning facilitator.
- TOPCATS - Ralph Bingham met with Eileen Palmer to discuss what is next for this group after meeting with the representatives from the task force on September 29.

CORRESPONDENCE AND PUBLIC COMMENTS

No Correspondence

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

Ricardo Pino reported on book challenges being faced by public and school libraries. Some discussion ensued about how LLNJ can support library workers who are dealing with these challenges.

AGENDA ITEMS FOR THE NEXT REGULAR MEETING

Executive Board Meeting, December 16, 2021, 2:30 pm

ADJOURNMENT

Ricardo Pino moved to adjourn the meeting. Kathy Dempsey seconded the motion, which passed. The meeting was adjourned at 3:40 p.m.

Respectfully submitted by
Kathy Dempsey, Secretary