

# FOREIGN AFFAIRS

## Group Subscription Access FAQs

---

### What group subscription access options are available?

Institutions may choose between two access models:

- **IP Address Authentication** – Provides seamless access for users on the institution's network, with unlimited simultaneous users.
- **Login Credentials** – Provides access through individual user accounts managed by a group administrator.

---

### Can we switch between access models?

Institutions may switch between IP address authentication and login credential access at the time of renewal.

---

### What is IP address authentication?

IP authentication allows users to access *Foreign Affairs* automatically when connected to a recognized institutional network (e.g., library branches, campus networks, or on-site Wi-Fi), without needing to log in. Institutions simply provide their public IP address or IP ranges for setup.

This option is best suited for institutions with a central physical location.

---

### Can IP users access content remotely?

Yes. Off-site access is supported through:

- Proxy servers (e.g., EZproxy)
- OpenAthens

This allows users to access content remotely using their institutional credentials.

---

### What is included with IP-based access?

IP-based subscriptions include:

- Unlimited simultaneous users
- Immediate access to current issues and newly published web articles
- Full access to more than 100 years of *Foreign Affairs* archives



## Can access be configured for multiple locations?

Yes. IP-based access can be configured to include multiple branches or campus locations under a single subscription.

---

## How does login credential access work?

Login credential access is a seat-based model that provides access using individual login credentials for a set number of users. A fixed number of seats is purchased upfront.

Throughout the subscription term, administrators can use the Group Maintenance portal to:

- Add users manually
- Upload users in bulk via spreadsheet
- Remove or replace users

Each user receives an activation email with instructions to set up their account.

---

## How long does it take to activate users?

New users are typically processed within **24 hours**. Once activated, users receive an email with instructions to complete registration and begin accessing content.

---

## What is included with login credential access?

Users can:

- Read full issues and web articles online
  - Download content in PDF and other digital formats
  - Access content via the mobile app
  - Use research tools such as highlighting, notes, and citation features
- 

## Is mobile access supported?

Users with login credentials can access content through the *Foreign Affairs* mobile app, including current issues and saved articles. IP-authenticated users do not have access to the mobile app.

---

## Who can use the subscription?

Access is available to authorized users of the subscribing institution, including students, faculty, researchers, and library patrons.



## Is usage data available?

Yes.

- Institutions using **login credential access** have an administrative dashboard with usage reporting and user management tools.
  - Institutions using **IP-based access** can request usage reports on demand, including metrics such as users, visits, and pageviews.
- 

## Who should we contact for setup or support?

For assistance with setup, access configuration, or general questions, please contact:

[groupsubs@foreignaffairs.com](mailto:groupsubs@foreignaffairs.com).

