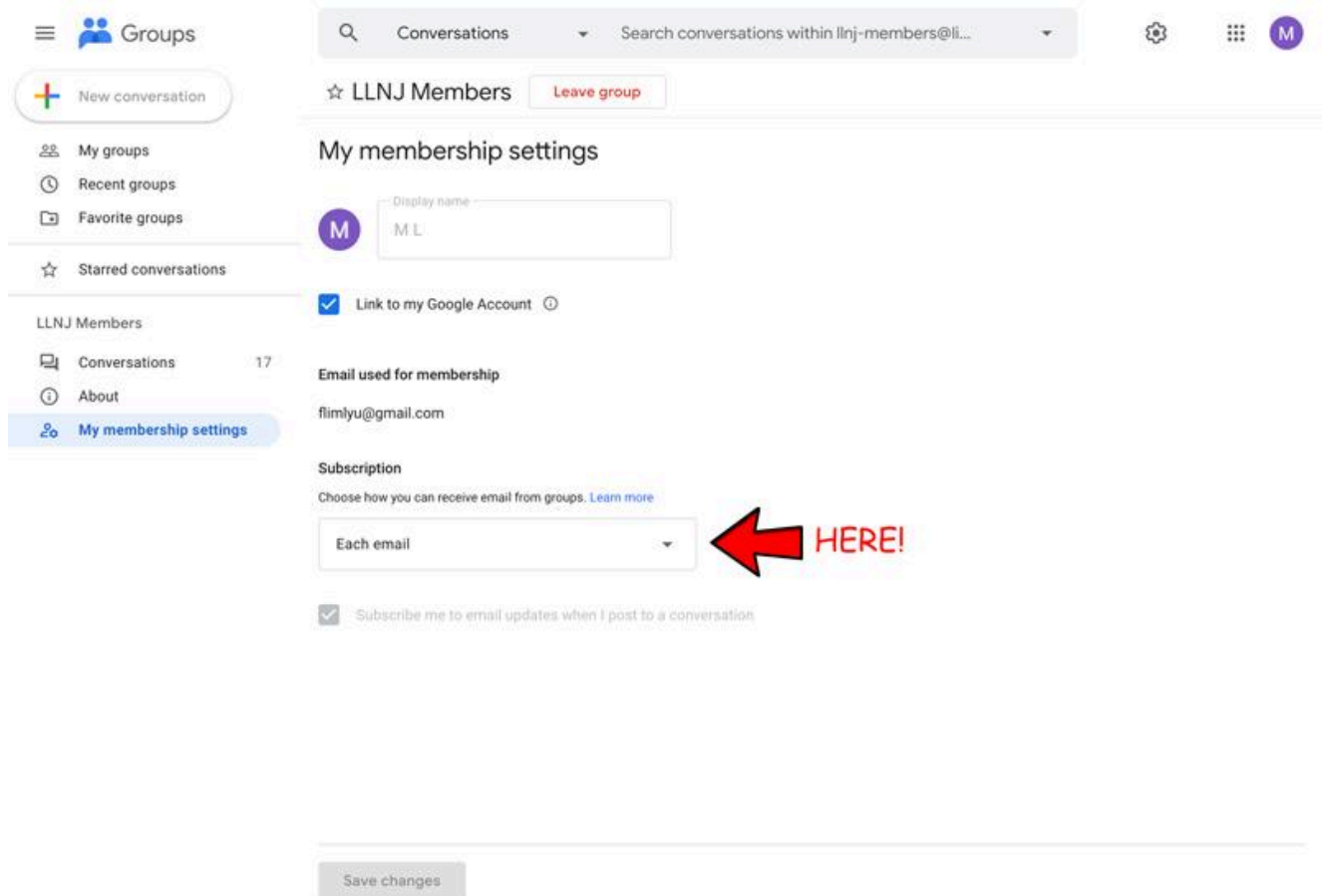


How to Set Your Google Group Notifications to a Daily Digest

If you have a Google account:

- Please use the following link to access your subscription settings for this group:
<https://groups.google.com/a/librarylinknj.org/g/llnj-members/membership>
 - *Note: If you are not already logged in, you will be prompted to sign in with the email associated with your group membership.*
- By default, you will see 'Each email' option under the 'Subscription' section. Click the down arrow to adjust email delivery preference (See the picture below)



- Please select one from the following:
 - **Each email**—Messages are sent individually as they're posted to the group.
 - **Digest**—Up to 25 complete messages are combined into single emails and sent daily.
 - **Abridged**—Summaries of up to 150 messages are combined into single emails and sent daily.
 - **No email**—Messages from the group are not sent. You will still be able to access the group conversations (posts) via the Google Group's web interface only.
- Once you select your preferred option, the 'Save changes' button at the bottom of the page will be enabled. Be sure to click the button to save your changes.

If you do NOT have a Google account:

- Please fill out our [Website Support Form](#) with your preferred email subscription option, and we will update it for you.