



May 20, 2021

PROPOSED FY22 OPERATIONS PLAN
July 1, 2021 – June 30, 2022

The Strategic Planning Committee is presenting a One-Year Operations Plan to the membership, in lieu of a Three-Year Strategic Plan. It was previously discussed and voted up that the Planning Committee will take the necessary steps to develop and present a three-year strategic plan for FY23-25.

FY22 Operations Plan:

1. On-board an executive director.
2. Executive Director should review current staffing and assess staff roles and responsibilities for the continued growth and development of LLNJ.
3. Initiate and Complete the RFP process for delivery services.
4. Develop a survey and statistical count to determine the actual number of items shipped each year in delivery.
5. Hire a consultant and develop a 3-year Strategic Plan for FY 23-25. This process should include an evaluation of the FY18-20 Strategic Plan and Operations Plan FY 21, to identify and evaluate uncompleted and completed strategies.
6. Develop initiatives and strategies to engage member libraries of all types in the organization
7. Recalibrate and reprioritize programming initiatives to meet the needs of staff in libraries of all types.
8. Develop fundraising strategies to provide member libraries with more funds so they can enhance their services through pilot projects beneficial to all types of libraries
9. Continue to support the work of TOPCATS and share results with the library community inside and outside of New Jersey.
10. Expand LLNJ's capacity as a convener on library issues affecting member libraries of all types, and articulate framework for equity, diversity and inclusion.
11. Continue to partner with the New Jersey State Library, the New Jersey Library Association, and other library organizations in New Jersey on projects and concerns of mutual benefit.

This plan will be reviewed continuously and adjusted to align with emerging environmental dynamics.