

MentorLIB Mentors' Directory
Instructions for Maryland (MD) Mentors
<https://librarylinknj.org/MentorLIB/guidelines>

Are you a library staff member in the State of Maryland and would like to be a MentorLIB mentor? Please follow the instructions below.

Registering For a User Account on LibraryLinkNJ's Website

First, you have to register for a user account on LibraryLinkNJ's website to use the Mentors' Directory Form.

1. Go to the user account registration form: <https://librarylinknj.org/user/register>
2. Though you are signing up for a LibraryLinkNJ user account, your access is limited to the MentorLIB Mentors' Directory Form only. You are not eligible for any of the other services provided by LibraryLinkNJ.
3. Follow the instructions on the page.
 - Keep a record of the username you choose.
 - You must use your work email address, as we use that email address to verify your eligibility.
 - 'Library Affiliation' field, choose 'Maryland Library Association (MLA)'. As you type in 'Maryland...', the 'Maryland Library Association (MLA)' listing will show up on the drop-down list. Please select that listing. If you just type in and do not select the pop-up listing, the registration form will not work.
 - For the next two questions, 'no' is set by default and *please leave it as it is*.
 - Are you the voting rep for your library?
 - Are you the Primary Contact for your library?
4. Click 'Create new account' button when you are done.
5. Your account will be in a pending approval status, and it may take 1-2 business days for us to review and approve your user account. Once it has been approved, you will receive a confirmation email containing information about how to log in and set your password.
 - Since it is an automated confirmation email to NJ users as well, the email will include a notice about 'Forum Email Notification Subscriptions'. Please ignore that notice, as you will not have access to our forums.
 - You set your own password and you will be able to log in with the username you choose at registration.

Listing yourself on the MentorLIB Mentors' Directory

Now you can log into your account and list yourself to the MentorLIB Mentors' Directory.

- You can find how to add or update your info on the directory in the Guidelines for Mentors and Mentees information page at: <https://librarylinknj.org/MentorLIB/guidelines>
- Please note that the 'Job Shadowing Program' field is for the NJ Mentors only. Please leave the selection in the field as 'no'.

Contact Information

Do you need any help or have questions? We are here to help!

- If you have any questions or need help with a user account registration or using the Mentors' Directory online form, please [contact LibraryLinkNJ via email](#).
- If you have any questions about MentorLIB or MentorMD, please contact:
 - [Tyler Wolfe](#), President of the Leadership Development Division, Maryland Library Association & Branch Manager of Baltimore County Public Library Towson Branch