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Ralph S. Bingham III, Executive Director, LibraryLinkNJ

**LibraryLinkNJ Membership Meeting
December 14, 2021, 10am via ZOOM**

*This meeting is open to all LibraryLinkNJ member library staff.
It is recommended that attendees should join the meeting
using a computer, for optimal experience.*

PROPOSED ELECTRONIC MEETING RULES

1. This electronic meeting will allow for bidirectional aural communication while the meeting is in session.
2. Members will self-mute, except when speaking or making a motion.
3. Other than motions referenced in #2 above, the Presiding Officer will recognize members by electronic “raised hands” or other appropriate method in the order raised, to the best of the Presiding Officer’s ability.
4. Members speaking or making a motion should limit their comments to two minutes.
5. Members using phones will raise their hands to be recognized by using “*9” (star nine).
6. Members will identify themselves using the Zoom naming capability with their first name, last name, and the library they represent.
7. Members who join the meeting on a computer without a microphone can call into the meeting using their phone.
8. Use of Zoom chat functionality is not recognized as speech in the meeting, except when recognized by the presiding officer or chat room moderators.
9. *For Voting Reps only:* Voting conducted during this electronic meeting will be done through the Zoom polling functionality. Any member unable to vote using the Zoom polling functionality shall notify the presiding officer by hand raised or chat. The presiding officer will verbally take their votes before announcing the voting results.
10. The language of all motions will be displayed so members and alternates in the meeting can view the words, whenever possible.

LibraryLinkNJ, The New Jersey Library Cooperative, and its services are funded by the New Jersey State Library, which is responsible for the coordination, promotion, and funding of the New Jersey Library Network.

Members join at no charge and pay no dues.