OCTOBER 2025

LIBRARY NAME: _		
DELIVERY ID:		

This log is to be filled in by the LIBRARY's staff!!!

*** PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY ***

DAY OF MONTH	PACKAGES SENT
1	
2	
3	
S/S	
6	
7	
8	
9	
10	
S/S	
13	COLUMBUS DAY
14	
15	
16	
17	
S/S	
20	
21	
22	
23	
24	
S/S	
27	
28	
29	
30	
31	

TOTALS:

- Make sure library's name is on the form: PLEASE TALLY TOTALS at the end of the month.
- Maintain local file of this statistics sheet for 12-months (rolling).
- Total the delivery statistics at the end of the month and submit them online no later than the 10th of the following month (Online Form: https://librarylinknj.org/delivery/stats-report-form).
- Please read the new requirements for reporting your monthly delivery statistics online at: https://librarylinknj.org/delivery/statslog
- Please use the Delivery Support Form for any issues and requests: https://librarylinknj.org/support/delivery

