

# New Jersey Interlibrary Delivery System

## SEPTEMBER 2024

LIBRARY NAME: \_\_\_\_\_

DELIVERY ID: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

***This log is to be filled in by the LIBRARY's staff!!!***

**\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\***

DAY OF MONTH	INITIALS OF DRIVER	PACKAGES SENT
S/S		
2	<b>LABOR DAY</b>	
3		
4		
5		
6		
S/S		
9		
10		
11		
12		
13		
S/S		
16		
17		
18		
19		
20		
S/S		
23		
24		
25		
26		
27		
S/S		
30		

**TOTALS:**

- Make sure library's name is on the form: PLEASE TALLY TOTALS at the end of the month.
- Maintain local file of this statistics sheet for 12-months (rolling).
- Total the delivery statistics at the end of the month and submit them online no later than the 10th of the following month (Online Form: <https://librarylinknj.org/delivery/stats-report-form>).
- Please read the new requirements for reporting your monthly delivery statistics online at: <https://librarylinknj.org/delivery/statslog>
- Please use the Delivery Support Form for any issues and requests: <https://librarylinknj.org/support/delivery>